

Pittsfield Township Board of Trustees

November 16, 2020

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark Diedrick at 6:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell was present as well as Fiscal Officer Mandy Cecil. Trustee Forrest Mohrman was absent. Also present were Dan Shinsky, Maintenance Supervisor and five guests.

#20-113 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the minutes of the regular meeting on October 19, 2020 and the Special Meeting on November 2, 2020

The motion passed on a voice vote.

#20-114 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance	\$496,534.07
Balance on 10/19/2020	\$436,557.24

The motion passed on a voice vote.

#20-115 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the following:

Voucher #92-2020 thru #97-2020
Checks #12462 thru #12491
All totaling \$41,642.26

The motion passed on a voice vote.

#20-116 APPROVAL OF PURCHASE ORDER

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the following purchase order

PO# 68-2020 \$19,210.22 Wellington Fire District – Subgrant Cares Funds

The motion passed on a voice vote.

MEETING REPORTS

RLCWA– Nov 4 – Mark McConnell did not attend nothing to report.

CLCAD – Nov 12 – Mark McConnell reported discussion on cares funds for radios. Would like Pittsfield to subgrant \$10,000.00 towards radios.

WFD – Nov 4 – Mark Diedrick reported expansion is moving along a little slower than expected due to COVID and materials slow to get. Hoping to have expansion closed in by end of the year. Still separating out shifts to distance the employees.

OLD BUSINESS –

#20-117 APPROVAL TO SUBGRANT \$10,000.00 TO CENTRAL LORAIN COUNTY AMBULANCE DISTRICT FROM CARES FUNDS.

Motion was made by Mark Diedrick and seconded by Mark McConnell to subgrant \$10,000.00 in Cares Fund money to the Central Lorain County Ambulance District. The funds will be used towards purchase of radios.
The motion passed on a voice vote.

#20-118 APPROVAL TO DO BLANKET CERTIFICATE FOR \$10,000.00 FOR AUTOMATIC DOORS FOR TOWNHALL

Motion was made by Mark Diedrick and seconded by Mark McConnell to do blanket certificate for automatic doors for townhall.
The motion passed on a voice vote.

#20-119 APPROVAL TO DO BLANKET CERTIFICATE FOR \$5,000.00 FOR MOTION ACTIVATED LIGHTING FOR TOWNHALL

Motion was made by Mark Diedrick and seconded by Mark McConnell to do blanket certificate for \$5,000.00 for motion activated lighting for townhall.
The motion passed on a voice vote.

#20-120 APPROVAL TO DO PO FOR \$600.00 FOR TOUCH FREE SOAP AND TOWEL DISPENSERS AND SUPPLIES IN TOWNHALL BATHROOMS.

Motion was made by Mark McConnell and seconded by Mark Diedrick to do PO for \$600.00 for touch free soap and towel dispensers and supplies for townhall bathrooms.
The motion passed on a voice vote.

#20-121 APPROVAL TO DO PO FOR \$2,000.00 FOR TOUCHLESS FAUCETS FOR TOWNHALL BATHROOMS.

Motion was made by Mark McConnell and seconded by Mark Diedrick to do PO for \$2,000.00 for touchless faucets for townhall bathrooms.
The motion passed on a voice vote.

#20-122 APPROVAL TO DO PO FOR \$15,000.00 FOR ELECTRONIC UPGRADES TO TOWNHALL FOR WI-FI AND VIDEO STREAMING MEETINGS.

Motion was made by Mark McConnell and seconded by Mark Diedrick to do PO for \$15,000.00 for electronic upgrades to townhall for Wi-fi, and video streaming meetings.
The motion passed on a voice vote.

#20-123 APPROVAL TO DO BLANKET CERTIFICATE FOR \$1500.00 FOR TREE TRIMMING ALONG TOWNSHIP ROADSIDES.

Motion was made by Mark McConnell and seconded by Mark Diedrick to do PO for \$1500.00 for tree trimming along township roadsides.
The motion passed on a voice vote.

NEW BUSINESS –

Trustees decide to hold December year end meeting on December 31, 2020 at 3:00 P.M.
The Organizational Meeting will be held January 4, 2021 at 6:30 P.M.

ZONING BUSINESS

New house permit on Merriam

ROAD AND MAINTENANCE

Dan and Mark McConnell to have a virtual meeting about Pitts Road report. Whitney Road bridge may be open by second week of December.

#20-124 ADJOURNMENT

Motion was made by Mark McConnell and seconded by Mark Diedrick to adjourn

the meeting at 7:20 p.m. The motion passed on a voice vote.

The next meeting will be held on December 21, 2020 at 6:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____