

Pittsfield Township Board of Trustees
December 17, 2018

The Organizational/regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and ten guests.

#18-137 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the minutes of the regular meeting on December 3, 2018.
The motion passed on a voice vote.

#18-138 ELECTION OF BOARD CHAIRMAN

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to elect Mark McConnell as Board of Trustees Chairman for 2019. The motion passed on a roll call vote.

#18-139 ELECTION OF BOARD VICE CHAIRMAN

Motion was made by Mark McConnell and seconded by Forrest Mohrman to elect Mark Diedrick Board of Trustees Vice Chairman for 2019. The motion passed on a roll call vote.

#18-140 APPOINTMENT OF MARK DIEDRICK TO THE WELLINGTON FIRE DISTRICT BOARD

Motion was made by Mark McConnell and seconded by Forrest Mohrman to appoint Mark Diedrick to the Wellington Fire District Board. Mark Diedrick abstained from the vote. The motion passed on a roll call vote.

#18-141 APPOINTMENT OF MARK McCONNELL AS ALTERNATE TO THE WELLINGTON FIRE DISTRICT BOARD

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to appoint Mark McConnell as the Alternate to the Wellington Fire District Board. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

#18-142 APPOINTMENT OF MARK McCONNELL AS REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to appoint Mark McConnell as representative to the Central Lorain County Ambulance District. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

#18-143 APPOINTMENT OF FORREST MOHRMAN AS ALTERNATE REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT

Motion was made by Mark Diedrick and seconded by Mark McConnell to appoint Forrest Mohrman as alternate representative to the Central Lorain County Ambulance District. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#18-144 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY COMMUNITY ALLIANCE

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as representative to the Lorain County Community Alliance.

Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#18-145 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY GENERAL HEALTH DISTRICT ADVISORY COMMITTEE

Motion was made by Mark Diedrick and seconded by Mark McConnell to appoint Forrest Mohrman as representative to the Lorain County General Health District Advisory Committee. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#18-146 APPOINTMENT OF FISCAL OFFICER AS THE RECORDS RETENTION DESIGNEE FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Forrest Mohrman to appoint the Fiscal Officer as the records retention designee for the township. The motion passed on a roll call vote.

#18-147 APPROVAL TO SET SALARIES AND WAGES FOR 2019 ACCORDING TO THE BUDGET BASED SALARY STRUCTURE AS DEFINED BY THE STATE OF OHIO

Motion was made by Mark McConnell and seconded by Forrest Mohrman to set salaries and wages for 2019 according to the budget based salary structure as defined by the state of Ohio. The motion passed on a roll call vote.

#18-148 APPROVAL OF RESOLUTION TO SET THE OPEN MEETING POLICY. REGULAR MEETINGS WILL BE HELD THE THIRD MONDAY OF EACH MONTH AS STATED IN THE PITTSFIELD TOWNSHIP POLICY MANUAL.

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the Open Meeting Policy. Regular Meetings will be held the third Monday of each month as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#18-149 APPROVAL OF THE PUBLIC RECORDS POLICY FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the Public Records Policy for Pittsfield Township as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#18-150 APPROVAL OF THE RECORDS RETENTION SCHEDULE

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the Records Retention Schedule as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#18-151 APPROVAL OF THE SNOW EMERGENCY POLICY FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the Snow Emergency Policy as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#18-152 APPROVAL FOR A 3% SALARY INCREASE FOR PITTSFIELD TOWNSHIP EMPLOYEES, BEGINNING JANUARY 1, 2019

Motion was made by Mark McConnell and seconded by Mark Diedrick for a 3% salary increase for Pittsfield Township employees, beginning January 1, 2019. The motion passed on a roll call vote.

#18-153 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$301,187.85
Balance on 12/03/18	\$306,306.49

The motion passed on a voice vote.

#18-154 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the following:

Voucher #118-2018 and #119-2018
Checks #11702 through #11723
All totaling \$10,725.34

The motion passed on a voice vote.

MEETING REPORTS

WFD– Dec 5 Mark Diedrick reported Chief and Assistant Chief put together list of activities and education proposal for upcoming year. 3% raise for both Chief and Assistant Chief. Five new employees in training.

RLCWA – Dec 12 Mark McConnell reported had finance committee meeting. Monthly meeting moved to Wednesday December 19. Recommendation to board for wage increases.

CLCAD – Dec 13 Mark McConnell reported on equipment on vehicle due to be Replaced in 2020. Have ability to get loaner squad if something goes wrong with other squads.

OLD BUSINESS –

Townhall toilets were replaced.

NEW BUSINESS –

Nothing to report.

#18-155 APPROVAL TO RE-APPOINT CHARLES COPP IV TO THE ZONING BOARD FOR ANOTHER TERM

Motion was made by Mark Diedrick and seconded by Mark McConnell to re-appoint Charles Copp IV to the Zoning Board for another term. The motion passed on a voice vote.

#18-156 APPROVAL TO RE-APPOINT CHARLES HARMON TO THE ZONING APPEALS BOARD ANOTHER TERM

Motion was made by Mark McConnell and seconded by Mark Diedrick to re-appoint Charles Harmon to the Zoning Appeals Board for another term. The motion passed on a voice vote.

ZONING BUSINESS

Resident questioning what light industrial zoning is? What if anything can be done about the noise problem. Dan to speak with business owner in regards to parameters of zoning policy.

ROAD AND MAINTENANCE

Dan to look into flooding issue on Merriam, no updates on outside electrical.

TOWNSHIP HALL & PARK REPORT

Nothing to report

#18-157 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Mark McConnell to adjourn the meeting at 8:35 p.m. The motion passed on a voice vote.

The next meeting will be held on December 27, 2018 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
