

# Pittsfield Township Board of Trustees

December 16, 2019

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and ten guests.

## **#19-107 APPROVAL OF MEETING MINUTES**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the minutes of the regular meeting on November 18, 2019.

The motion passed on a voice vote.

## **#19-108 APPROVAL OF FINANCIAL REPORTS**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance	\$239,818.22
Balance on 11/18/19	\$331,082.31

The motion passed on a voice vote.

## **#19-109 APPROVAL OF CURRENT BILLS AND EXPENSES**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following:

Voucher #97-2019 thru #101-2019 and #105-2019  
Checks #12114 thru #12148  
All totaling \$108,918.00

The motion passed on a voice vote.

## **#19-110 APPROVAL OF PURCHASE ORDERS**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following purchase order:

PO# 86-2019 - \$534.00 – Treasurer of State UAN – Qtrly UAN Fees  
PO# 87-2019 - \$300.00 – Connie Bradley – Newsletters 2019  
PO# 88-2019 - \$90,412.32– Precision Paving Inc – OPWC Kipton Nickle Plate

The motion passed on a voice vote.

## **MEETING REPORTS.**

Storm Water – Mark McConnell reported review of projects that were completed over the summer. Online access to new applications that are due in March 2020.

LCTA – Forrest reported rep from BWC gave presentation on PERRP. Assistance on any deficiencies to prepare for inspections. Tom Kelley Emergency Management Director for Lorain County discussed the situation that happened at Oberlin Walmart and it is still unknown what the actual substance was. Discussion of importance of using State of Ohio Computer and UAN.

WFD – Mark Diedrick reported Fire Chief presented timeline for new building with hopes to be complete by end of August. Plans to go to Wellington Planning Department for approval. Fire Chief and Assistant Fire Chief contracts renewed with a five percent pay raise for Fire Chief and four percent pay raise for Assistant.

RLCWA - Mark McConnell reported financials are looking good. Executive committee gave good job performance review and a five year extension on contract with a pay raise. There will be a change on how rental property water bills will be handled they will want

the land owner to start paying the water bills instead of the renter.

CLCAD – Mark McConnell reported will move forward with Mercy with some agreed upon changes to the contract. New Squad scheduled to arrive in February.

**OLD BUSINESS –**

**#19-111 PITTSFIELD TOWNSHIP TRUSTEES APPROVE THE COUNTY COMMISSIONERS TO REACTIVATE THE PETITION FOR THE BROWN LATERAL PROJECT.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the County Commissioners to reactivate the petition for the Brown Lateral Project. The motion passed on a roll call vote.

**#19-112 APPROVAL TO ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND TO AUTHORIZE THE NECESSARY TAX LEVIES AND TO CERTIFY THEM TO THE COUNTY AUDITOR**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to accept the amounts and rates as determined by the Budget Commission and to authorize the necessary tax levies and to certify them to the County Auditor. The motion passed on a roll call vote.

**#19-113 APPROVAL FOR RESOLUTION TO REVISE APPROPRIATIONS FOR 2019 ROAD AND BRIDGE FUND AND OPWC FUND.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the resolution to revise appropriations for 2019 Road and Bridge Fund and OPWC Fund. Notification will be made to the County Auditor's Office. The motion passed on a voice vote.

Dumpster day scheduled for March 14, 2020.

Mark McConnell to get more info on NOPEC gas service for residents.

**ZONING BUSINESS**

Dan asked Zoning Board to look at solar panels policy and discuss at next meeting.

**#19-114 APPROVAL TO RE-APPOINT WALT BREDEL TO THE ZONING BOARD FOR ANOTHER TERM AND MARK HESS AS ALTERNATE**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to re-appoint Walt Bredel to the Zoning Board for another term and Mark Hess as Alternate. The motion passed on a voice vote.

**#19-115 APPROVAL TO RE-APPOINT WILLIAM FORTHOFFER TO THE ZONING APPEALS BOARD ANOTHER TERM AND JEFF EWELL AS ALTERNATE**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to re-appoint William Forthofer to the Zoning Appeals Board for another term and Jeff Ewell as alternate. The motion passed on a voice vote.

**ROAD AND MAINTENANCE**

Dan reported the Whitney Road Bridge estimated completion date is end of August.

**TOWNHALL REPORT**

Bids for interior painting and new molding installed came in. Winning bid to Sheryl Hite at price of \$2,580.00.

**#19-116 APPROVAL TO HIRE SHERYL HITE UNDER ELIZABETH'S DIRECTION, TO COMPLETE INTERIOR PAINTING AND INSTALL NEW MOLDING IN THE TOWN HALL**

Motion was made by Mark Diedrick and seconded by Forrest Morman to hire Sheryl Hite under Elizabeth's direction, to complete interior painting and install new molding in the town hall.

**#19-117 ADJOURNMENT**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to adjourn the meeting at 8:25 p.m. The motion passed on a voice vote.

The next meeting will be held on December 31, 2019 at 10:00 a.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_

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