

Pittsfield Township Board of Trustees

July 5, 2016

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Forrest Mohrman was present as well as Fiscal Officer Tari Diedrick. Trustee Mark Diedrick arrived late due to other obligations. Also present were seven guests.

#16-110 APPROVAL OF MEETING MINUTES

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the minutes of the regular meetings held on June 6, 2016 and June 20, 2016. The motion passed on a voice vote.

#16-111 APPROVAL OF FINANCIAL REPORTS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance \$391,323.82

The motion passed on a voice vote.

#16-112 APPROVAL OF PURCHASE ORDERS AND BLANKET CERTIFICATES

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the following purchase orders and blanket certificates:

PO#74-2016 through #85-2016

Blanket Certificates #15-2016 through #20-2016

(See attached listing.)

The motion passed on a voice vote.

#16-113 APPROVAL OF PAYMENT OF CURRENT BILLS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the following:

Vouchers #58-59-60-61

Checks #10620 through #10634

All totaling \$7,811.53

The motion passed on a voice vote.

MEETING REPORTS - None

OLD BUSINESS –

Mark McConnell gave an update on the building project.

There was one sealed bid submitted for the laser printer that belongs to the Township. It was submitted by Steve Magyar in the amount of \$26.00.

#16-114 APPROVAL TO ACCEPT THE BID IN THE AMOUNT OF \$26.00 FOR THE DELL LASER PRINTER BELONGING TO THE TOWNSHIP

Motion was made by Forrest Mohrman and seconded by Mark McConnell to accept the bid in the amount of \$26.00 for the Dell laser printer belonging to the Township. The motion passed on a voice vote.

Tari Diedrick presented a quote from Wagner Sign Co. for construction of a new sign for the maintenance garage. The quote was in the amount of \$4,870.00. It is intended that the Lorain County Solid Waste grant money be used for this project. The amount of the grant is \$1,507.00. It was decided to ask Wagner Sign Co. for a quote for a smaller sign.

NEW BUSINESS –

The Trustees reviewed the 2017 Township Budget as presented by Fiscal Officer, Tari Diedrick. Discussion followed. The budget hearing will be held at 7:15 p.m. on July 18, 2016. A vote will be taken after final review of the budget on that date.

It will soon be time to renew the Township property insurance with OTARMA. It was decided that Tari Diedrick would call OTARMA to get a quote to add the new garage to the property insurance.

The family of deceased James Wilder would like to sell their cemetery lot back to Pittsfield Township. They currently live in Florida and would like to sell back two of the four lots purchased in 1975.

#16-115 APPROVAL TO REFUND TO THE FAMILY OF DECEASED JAMES WILDER THE AMOUNT PAID IN 1975 FOR TWO CEMETERY LOTS AND TO RETURN THE TWO LOTS TO AVAILABLE SPACES FOR CURRENT SALE

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve a refund to the family of deceased James Wilder the amount paid in 1975 for two cemetery lots and to return the two lots to available spaces for current sale. The motion passed on a voice vote.

ROAD AND MAINTENANCE REPORT –

It was reported that the new salt contract price for the 2016/2017 winter will be \$32.23 per ton.

Mark McConnell reported that there was damage done to Hughes Road during the bridge construction project. The responsible parties have hired Erie Blacktop to do the repairs to the Pittsfield Township road at no cost to the township.

#16-116 APPROVAL TO ACCEPT THE CONSTRUCTION BID FROM DENES CONCRETE FOR THE OPWC PITTS ROAD CULVERT PROJECT IN THE AMOUNT OF \$133,789.50

Motion was made by Mark McConnell and seconded by Forrest Mohrman to accept the construction bid from Denes Concrete for the OPWC Pitts Road culvert project in the amount of \$133,789.50. The motion passed on a voice vote.

Mark Hess announced that the Zoning Board of Appeals will be having a hearing on July 6, 2016 at 7:30 p.m. for the muffler shop business on Route 20.

#16-117 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to adjourn the meeting at 8:25 p.m. The motion passed on a voice vote.

The next meeting will be held on July 18, 2016 at 7:15 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
