

Pittsfield Township Board of Trustees

July 16, 2018

BUDGET HEARING

Pursuant to published legal notice, Chairman Forrest Mohrman called the Budget Hearing to order at 7:15 p.m. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Also present were thirteen guests.

Fiscal Officer Mandy Cecil presented a proposed budget for the fiscal year commencing January 1, 2019. The figures were reviewed by those present.

#18-80 APPROVAL OF PROPOSED 2019 BUDGET

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the proposed 2019 budget as presented. The motion passed on a roll call vote.

#18-81 ADJOURNMENT OF BUDGET HEARING

Motion was made by Mark Diedrick and seconded by Mark McConnell to adjourn the Budget Hearing. The motion passed on a voice vote.

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and thirteen guests.

#18-82 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the minutes of the regular meeting on June 18, 2018. The motion passed on a voice vote.

#18-83 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$278,166.46
Balance on 6/18/18	\$293,580.43

The motion passed on a voice vote.

#18-84 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following:

Voucher #65-2018 thru #71-2018
Checks #11519 through #11551
All totaling \$30,692.28

The motion passed on a voice vote.

#18-85 APPROVAL OF BLANKET CERTIFICATES AND PURCHASE ORDERS

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the following blanket certificates and purchase orders

Blanket Certificates #17-2018 thru #22-2018 See attached listing
PO# 61-2018 thru #74-2018 See attached listing
The motion passed on a voice vote.

MEETING REPORTS

Lauren Burgess for Southern Lorain County Office of Aging asked Township for assistance with the current Meals on Wheels program they offer to residents.

#18-86 APPROVAL TO DO PO FOR ASSISTING SOUTHERN LORAIN COUNTY OFFICE OF AGING WITH MEALS ON WHEELS PROGRAM JULY 1ST THRU DECEMBER 31ST DONATING \$1,350.00

Motion was made by Mark Diedrick and seconded by Mark McConnell to do PO assisting Southern Lorain County Office of Aging with Meals on Wheels program July 1st thru December 31st donating \$1,350.00.
The motion passed on a voice vote.

Deputy Scoll gave Sheriff's report for the Township and reminded residents to continue to report suspicious activity and warned of current telephone scams.

Stormwater – Mark McConnell reported no meeting but has question on ditch project and is waiting for a return phone call.

WFD – July 3 – Mark Diedrick reported reviewed budget and approved. Talked to lenders and considering funding out of their own budget versus going thru a bank. They had twelve runs to Pittsfield last month.

RLCWA – July 10 – Mark McConnell reported will meet Wednesday July 18, 2018. 60-70% of meters changed out.

CLCAD – July 12 – Mark McConnell reported Jimmy Ward first official meeting as Ambulance Director. All software in place on vehicles.

Trash Consortium meeting to be held July 24, 2018. April 1, 2019 to have either new contract in place or a new supplier.

OLD BUSINESS –

Electric service from old Township garage got unhooked by semi so LMRE disconnected, Burgess Electric to run electric underground to park pavilion. Township garage has no electric, water, or gas now.

Discussion of taking down old salt bin and either putting in dumpsters or burning Dan to talk to fire department but do PO for four dumpsters

#18-87 APPROVAL TO ACCEPT THE CONSTRUCTION BID FROM ERIE BLACKTOP FOR THE OPWC HUGHES ROAD RECONSTRUCTION PROJECT AND TO SEND REQUEST TO PROCEED.

Motion was made by Mark Diedrick and seconded by Mark McConnell to accept the construction bid from Erie Blacktop for the OPWC Hughes Road Reconstruction project and to send request to proceed. The motion passed on a voice vote.

NEW BUSINESS –

It was decided to go with the painted mounted letters for the side of the new Maintenance Garage.

#18-88 APPROVAL TO DO PO IN THE AMOUNT OF \$7,000.00 TO RUFF NEON SIGNS FOR SIGN 1 OPTION B FOR MAINTENANCE GARAGE

Motion was made by Mark Diedrick and seconded by Mark McConnell to do PO in the amount of \$7,000.00 to Ruff Neon Signs for Sign 1 Option B for maintenance garage.

Bridge will be out on Whitney before Hawley Road till October.

ZONING BUSINESS

Letter sent to resident giving 30 days to correct violation.

ROAD AND MAINTENANCE

Dan proposes road elevation project for Kipton Nickle Plate Road with preliminary being \$100,000 for 2019 OPWC Project.

#18-89 APPROVAL TO MAKE APPLICATION TO OPWC FOR 2019 ROAD PROJECT OF A ROAD ELEVATION OF KIPTON NICKLE PLATE WITH 50/50 PERCENTAGE SPLIT WITH STATE OPWC FUNDS

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve making application to OPWC for 2019 road project of a road elevation of Kipton Nickle Plate with a 50/50 percentage split with State OPWC funds. The motion passed on a voice vote.

#18-90 APPROVAL TO DO PO IN THE AMOUNT OF \$2,500.00 TO JD FARMS FOR STONE IN DRIVEWAY UP TO NEW SALT BIN.

Motion was made by Mark Diedrick and seconded by Mark McConnell to do PO in the amount of \$2,500.00 to JD Farms for stone in driveway up to new salt bin.

TOWNSHIP HALL & PARK REPORT

Fiscal officer reported \$6,125.00 so far in hall rental revenue this year.

#18-91 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Mark McConnell to adjourn the meeting at 8:45 p.m. The motion passed on a voice vote.

The next meeting will be held on August 20, 2018 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
