

Pittsfield Township Board of Trustees

April 18, 2022

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 6:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick was present as well as Fiscal Officer Mandy Cecil. Five guests were present and Trustee, Forrest Mohrman was absent.

#22-61 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the minutes of the previous regular meeting on March 21, 2022.

The motion passed on a voice vote.

#22-62 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$803,904.43
Balance on 3/21/2022	\$641,778.44

The motion passed on a voice vote.

#22-63 APPROVAL OF BLANKET CERTIFICATES AND PURCHASE ORDERS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following Quarterly Blanket Certificates and Purchase Orders

PO#34-2022 through #46-2022
Blanket Certificates #8-2022 through #15-2022
(See attached listing.)

The motion passed on a voice vote.

#22-64 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following:

Voucher #30-2022 thru #34-2022
Checks #13056 thru #13089
All totaling \$28,173.73

The motion passed on a voice vote.

MEETING REPORTS

WFD – Chief Weatherbee gave report on Fire District. 518 calls last year, 79 were for Pittsfield. 31% were medical assist and 17% were accidents on calls last year. Currently have 27 members and would like to stay around 30. Possibly 2-3 new hires. They have staffing and Chief and Assistant Chief from 8am to 5pm. 6pm – 10pm two individuals for maintenance and cleaning. Budget 2.75 mil five year tax levy. 1.14 mil expansion done by Star Builders (5800 square feet addition) Looking to have an open house later this year details to come.

CLCAD – Mark McConnell reported new Harris radios purchased with funding from other entities to stay up with everyone in the County.

RLCWA – Mark McConnell reported we get water from Avon Lake and large transmission lines coming down we share costs for. one of the lines is having issues and

needing repaired/replaced, our portion on funding is already set aside so just needing to see what is needed and the costs.

OLD BUSINESS-

Discussion of if WiFi would be affected if we put on a metal roof, it was suggested we obtain a side lobe router if needed.

#22-65 MOTION TO PURCHASE LED SIGN FROM SIGN AND IMAGE USING ARP FUNDS AND SUBJECT TO REVIEW OF REFERENCES

Motion was made by Mark Diedrick and seconded by Mark McConnell to purchase LED sign from Sign and Image using ARP Funds and subject to review of references.

The motion passed on a voice vote.

#22-66 MOTION TO ACCEPT BID OF \$14,300.00 AND HIRE LEVI TO INSTALL NEW METAL ROOF ON TOWNHALL USING ARP FUNDS

Motion was made by Mark Diedrick and seconded by Mark McConnell to accept bid of \$14,300.00 and hire Levi to install new metal roof on townhall using ARP Funds.

The motion passed on a voice vote.

#22-67 MOTION TO ACCEPT BID OF \$22,500.00 AND HIRE CLEVELAND CONCRETE COATINGS TO INSTALL NEW FLOORS IN TOWNHALL 3RD WEEK OF JANUARY 2023 USING ARP FUNDS

Motion was made by Mark Diedrick and seconded by Mark McConnell to accept bid of \$22,500.00 and hire Cleveland Concrete Coatings to install new floors in townhall the 3rd week of January 2023 using ARP Funds.

The motion passed on a voice vote.

#22-68 MOTION TO PURCHASE 100 NEW CHAIRS AT \$33.20 PER CHAIR FOR TOWNHALL

Motion was made by Mark Diedrick and seconded by Mark McConnell to purchase 100 new chairs at \$33.20 per chair for the townhall.

The motion passed on a voice vote.

#22-69 MOTION TO APPROVE A BLANKET CERTIFICATE FOR \$5,500.00 FOR BALLFIELD IMPROVEMENTS USING ARP FUNDS.

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve a blanket certificate for \$5500.00 for ballfield improvements using ARP Funds.

The motion passed on a voice vote.

#22-70 MOTION TO ALLOCATE 10,000.00 OF ARP FUNDS FOR REPAIRS TO EXISTING PLAYGROUND.

Motion was made by Mark Diedrick and seconded by Mark McConnell to purchase 100 new chairs at \$33.20 per chair for the townhall.

The motion passed on a voice vote.

NEW BUSINESS-

#22-71 APPROVAL TO HAVE BOY SCOUT TROOP #414 DO TRASH PICK-UP ALONG TOWNSHIP ROADSIDES FOR A DONATION OF \$500.00 FROM THE TOWNSHIP

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve Boy Scout Troop #414 to pick-up trash along Pittsfield Township roadsides and the Township would make a donation of \$500.00 to the Boy Scout Troop.

The motion passed on a voice vote.

#22-72 APPROVAL TO DO PO FOR \$100.00 TO THE LORAIN COUNTY DAIRY 4-H CLUB FOR FLOWERS TO BE PLANTED IN THE TOWNSHIP PARK AS A PART OF LORAIN COUNTY BEAUTIFUL EVENTS.

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve a purchase order for \$100.00 to the Lorain County Dairy 4-H Club for flowers to be planted in the Township park, as part of Lorain County Beautiful events.

The motion passed on a voice vote.

#22-73 MOTION TO MOVE DUMPSTER DAY TO SATURDAY MAY 14, 2022 FROM 8-12 INSTEAD OF MAY 21, 2022

Motion was made by Mark Diedrick and seconded by Mark McConnell to move dumpster day to Saturday May 14, 2022 from 8-12 instead of May 21, 2022.

The motion passed on a voice vote.

Walt asked if we could replace the Jackson Cemetery sign with the ARP funds, and Mark will check to see if that is ok.

ZONING BUSINESS

Residents have formal zoning violation complaint about a property on Pitts Road. Rob will look into and will speak with property owner.

ROAD AND MAINTENANCE

#22-74 MOTION TO APPROVE PRECISION PAVING FOR SHIM WORK AND CRACK AND SEAL.

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve Precision Paving for shim work and crack and seal.

The motion passed on a voice vote.

#22-75 MOVE TO EXECUTIVE SESSION

Motion was made by Mark Diedrick and seconded by Mark McConnell to move to Executive Session to discuss personnel.

The motion passed on a roll call vote.

#22-76 MOVE TO ADJOURN THE EXECUTIVE SESSION AND RETURN TO THE REGULAR MEETING

Motion was made by Mark Diedrick and seconded by Mark McConnell to adjourn the Executive Session and return to the Regular Meeting.

The motion passed on a roll call vote.

#22-77 MOTION TO HIRE ROB CECIL AS MAINTENANCE SUPERVISOR WITH RATE OF PAY BEING \$29.00 PER HOUR RETRO TO MARCH 21, 2022 AND GETTING VACATION, SICK AND HOLIDAY PAY.

Motion was made by Mark Diedrick and seconded by Mark McConnell to hire Rob Cecil as Maintenance Supervisor with rate of pay being \$29.00 per hour retro to March 21, 2022 and getting vacation, sick and holiday pay.

The motion passed on a roll call vote.

TOWNHALL REPORT

Security light requested to be put in by our dumpsters at the townhall

#22-78 MOTION TO REQUEST LMRE INSTALL POLE AND LIGHT BY DUMPSTER AT TOWNHALL IN PARKING LOT

Motion was made by Mark Diedrick and seconded by Mark McConnell to request LMRE install pole and light by dumpster at townhall in parking lot.

The motion passed on a voice vote.

#22-79 MOTION TO ADD CANCELLATION POLICY TO HALL RENTAL POLICY

Motion was made by Mark McConnell and seconded by Mark Diedrick to add cancellation policy to hall rental policy.

“Paid rental fees will be refunded if notification of cancellation is received no later than 30 days prior to the scheduled event date. No refund will be issued if cancellation is made within 30 days of the event.”

The motion passed on a voice vote.

#22-80 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Mark McConnell to adjourn the meeting at 8:20 p.m

The motion passed on a voice vote.

The next meeting will be held on May 16, 2022 at 6:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____