

# Pittsfield Township Board of Trustees

March 5, 2018

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and eight guests.

## **#18-24 APPROVAL OF MEETING MINUTES**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the minutes of the regular meeting on February 19, 2018. Mark McConnell abstained. The motion passed on a voice vote.

## **#18-25 APPROVAL OF FINANCIAL REPORTS**

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance	\$282,128.09
Balance on 2/19/18	\$283,474.47

The motion passed on a voice vote.

## **#18-26 APPROVAL OF CURRENT BILLS AND EXPENSES**

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following:

Voucher #23-2018, #26-2018, #27-2018, and #28-2018  
Checks #11362 through #11373  
All totaling \$11,948.61

The motion passed on a voice vote.

## **#18-27 APPROVAL OF PURCHASE ORDERS**

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following purchase orders:

PO# 29-2018	\$15,000.00	Krystowski's – New lawn mower
PO# 30-2018	\$1,500.00	Mark's Cleaning Service – Floor waxing
PO# 31-2018	\$125.00	Mark McConnell – Reimburse OTA Winter Conference

The motion passed on a voice vote.

## **MEETING REPORTS**

Forrest Mohrman reported on Storm Water meeting held at Henry's Barn. Discussions on slowing water down so it is not directly going to Black River. Also made mention that this new facility "Henry's Barn" can be rented by the public.

## **OLD BUSINESS** –

Interior of maintenance building is complete, just need to furnish.

## **#18-28 APPROVAL TO FURNISH NEW MAINTENANCE BUILDING WITH COST NOT TO EXCEED \$8,000.00.**

Motion was made by Mark Diedrick and seconded by Mark McConnell for approval to furnish new maintenance building with cost not to exceed \$8,000.00. Motion passed on a voice vote.

**#18-29 APPROVAL TO HOLD AN OPEN HOUSE TO THE PUBLIC FOR VIEWING OF THE NEW MAINTENANCE BUILDING ON APRIL 7, 2018 FROM 10:00 – 2:00.**

Motion was made by Mark Diedrick and seconded by Mark McConnell for approval to hold an open house to the public for viewing of the new maintenance building on April 7, 2018 from 10:00 – 2:00.

Motion passed on a voice vote.

**NEW BUSINESS –**

Dan checking with Armstrong for phone prices versus Frontier and will advise.

**#18-30 APPROVAL TO PAY \$1,000.00 PROFESSIONAL FEE TO DANIEL FREDERICK ARCHITECTS, LLC FOR NEW SALT BARN PROJECT FOR PITTSFIELD TOWNSHIP**

Motion was made by Mark Diedrick and seconded by Mark McConnell to pay \$1,000.00 Professional Fee to Daniel Frederick Architects, LLC for new salt barn project for Pittsfield Township. The motion passed on a voice vote.

**#18-31 APPROVAL TO PAY \$7,500.00 PROFESSIONAL FEE TO DANIEL FREDERICK ARCHITECTS, LLC FOR NEW COMMUNITY HALL PROJECT FOR PITTSFIELD TOWNSHIP**

Motion was made by Mark Diedrick and seconded by Mark McConnell to pay \$7,500.00 Professional Fee to Daniel Frederick Architects, LLC for new community hall project for Pittsfield Township. The motion passed on a voice vote.

**#18-32 APPROVAL TO HAVE BOY SCOUT TROOP #414 DO TRASH PICK-UP ALONG TOWNSHIP ROADSIDES FOR A DONATION OF \$500.00 FROM THE TOWNSHIP**

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve Boy Scout Troop #414 to pick-up trash along Pittsfield Township roadsides and the Township would make a donation of \$500.00 to the Boy Scout Troop. The motion passed on a voice vote.

**#18-33 APPROVAL TO AGREE TO NEW THREE YEAR CONTRACT FOR THE LORAIN COUNTY EMERGENCY NOTIFICATION SYSTEM AT \$79.00 PER YEAR.**

Motion was made by Mark Diedrick and seconded by Mark McConnell for approval to agree to new three year contract for the Lorain County Emergency Notification System at \$79.00 per year. The motion passed on a voice vote.

**ZONING BUSINESS**

Nothing to report.

Mark McConnell received call from resident that property is along Brown Lateral Ditch, He would like to have meeting with residents and County Engineer.

Mark McConnell is meeting with Oberlin City Manager to discuss 5 year revenue sharing.

**ROAD AND MAINTENANCE**

**#18-34 APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$1,600.00 FOR THE PURCHASE OF A NEW BUCKET FOR EXCAVATOR TO DIG GRAVE PLOTS**

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve a purchase order in the amount of \$1,600.00 for the purchase of a new bucket for excavator to dig grave plots. The motion passed on a voice vote.

**TOWNSHIP HALL & PARK REPORT**

Nothing to report.

**#18-35 ADJOURNMENT**

Motion was made by Mark McConnell and seconded by Mark Diedrick to adjourn the meeting at 8:45p.m. The motion passed on a voice vote.

The next meeting will be held on March 19, 2018 at 7:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

\_\_\_\_\_

\_\_\_\_\_

Attest: \_\_\_\_\_