

Pittsfield Township Board of Trustees

March 21, 2022

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 6:30 p.m. in the Pittsfield Township Hall. Trustee's Forrest Mohrman and Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Fourteen guests were present and Dan Shinsky, Maintenance Supervisor was absent.

#22-46 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the minutes of the previous regular meeting on February 21, 2022.

The motion passed on a voice vote.

#22-47 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the minutes of the Special Session held on March 8, 2022.

The motion passed on a voice vote.

#22-48 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the financial reports as presented. See reports attached.

Current fund balance	\$646,353.04
Balance on 1/17/2022	\$672,093.34

Current fund balance	\$641,778.44
Balance on 2/21/2022	\$646,353.04

The motion passed on a voice vote.

#22-49 APPROVAL OF PURCHASE ORDERS

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following Purchase Orders.

PO#28-2022	\$8,811.22	Krystowski rear discharge riding lawn mower
PO#29-2022	\$282.50	Protegis Fire & Safety – Extinguisher inspect/maint
PO#30-2022	\$1,039.50	MTC stone for bridge repair, #57 for driveway
PO#31-2022	\$4,300.00	Judco Hydraulic pump and lines F350
PO#32-2022	\$670.00	Wesemeyer Const – Maint garage pump/control box
PO#33-2022	\$75.00	Centerra Co-op security deposit refund

The motion passed on a voice vote.

#22-50 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following:

Voucher #20-2022 thru #22-2022, and #24-2022 thru #26-2022
Checks #13021 thru #13054
All totaling \$32,342.94

The motion passed on a voice vote.

MEETING REPORTS

WFD – Mark Diedrick reported Chief Weatherbee will attend meeting in April. First casualty in our fire district occurred. House fire on vacant home on Route 18. Possible Open House and kids event date to be determined. Resident reminded about the importance of cleaning out dryer vents and asked to have added to next newsletter.

RLCWA – Mark McConnell reported they had their financial and board meeting. Lots of construction but slower to get supplies due to pandemic. New lines in southern part of the district. Extension of Green Circle Growers and planning on what is needed. Possibly replacing 2 tanks at facility with one larger one. Allocated funds for a rate study.

CLCAD – Mark McConnell reported functioning well, but suffering from labor shortage.

LCTA - Forrest Mohrman reported New Health Director Mark Adams gave informed speech on hoarding and how it is a mental health issue. Forming a committee to handle and help township with hopefully starting in July. Midway Mall discussion and Cleveland Clinic owns old Best Buy building. Discussions on new jail being needed and next steps. In depth discussions on how they handled COVID vaccines. Also discussed was the new Conceal and Carry law and being able to carry without a permit.

OLD BUSINESS-

#22-51 MOTION TO HOLD A WORK SESSION FRIDAY APRIL 15, 2022 AT 6:00 P.M TO DISCUSS ARP FUND PROJECTS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to hold a work session Friday April 15, 2022 at 6:00 P.M to discuss ARP Fund projects.

The motion passed on a voice vote.

NEW BUSINESS-

#22-52 APPROVAL OF PERMANENT APPROPRIATIONS FOR 2022

Following detailed review by the Fiscal Officer and Trustees, Mark Diedrick moved to approve the following permanent appropriations:

General Fund	\$160,000.00
Motor Vehicle License Tax Fund	\$ 10,000.00
Gasoline Tax Fund	\$ 97,900.00
Road & Bridge Fund	\$146,050.00
Cemetery Fund	\$ 3,690.00
Road & Bridge Levy Fund	\$166,300.00
COVID Relief Fund (Cares)	\$ 14,624.24
ARP Funds	\$171,609.85
Total Appropriations	\$770,174.09

Forrest Mohrman seconded the motion and it passed on a voice vote.

#22-53 MOTION TO AWARD CONTRACT TO WALT BREDEL FOR THE MOWING OF JACKSON CEMETERY AT \$62.00 PER CUT.

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to award contract to Walt Bredel for the mowing of Jackson Cemetery at \$62.00 per cut.

The motion passed on a voice vote.

#22-54 MOVE TO EXECUTIVE SESSION

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to move to Executive Session to discuss personnel.

The motion passed on a roll call vote.

#22-55 MOVE TO ADJOURN THE EXECUTIVE SESSION AND RETURN TO THE REGULAR MEETING

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to adjourn the Executive Session and return to the Regular Meeting.

The motion passed on a roll call vote.

#22-56 MOTION MADE TO TERMINATE DAN SHINSKY'S EMPLOYMENT WITH PITTSFIELD TOWNSHIP

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Motion was made by Mark Diedrick and seconded by Forrest Mohrman to terminate Dan Shinsky's employment with Pittsfield Township

The motion passed on a roll call vote.

#22-57 MOTION TO HIRE ROB CECIL AS ZONING INSPECTOR FOR \$100 PER WEEK.

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Motion was made by Mark Diedrick and seconded by Forrest Mohrman to hire Rob Cecil as Zoning Inspector for \$100 per week.

The motion passed on a roll call vote.

Resident asked if we can ask Rumpke about changing their trucks since they leave litter everywhere, especially on windier days due to how they dump the trash.

ZONING BUSINESS

Nothing to report

ROAD AND MAINTENANCE

#22-58 APPROVAL TO PARTICIPATE IN THE LORAIN COUNTY ENGINEER'S BID PROGRAM FOR CHIP AND SEAL PROJECTS FOR 2022

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the participation of Pittsfield Township in the Lorain County Engineer's bid program for chip and seal projects for 2022. The motion passed on a voice vote. The list of roads to be repaired in 2022 were discussed and will be submitted to the Engineer's office.

The motion passed on a voice vote.

#22-59 APPROVAL TO PARTICIPATE IN THE ODOT SALT CONTRACT PROGRAM FOR THE WINTER OF 2022-2023 AND TO REQUEST AN ORDER OF 125 TONS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the participation in the ODOT salt contract program for the winter of 2022-2023 and to request an order of 125 tons.

The motion passed on a voice vote.

Shim work quote discussed and Rob to get another quote from Hart Asphalt

TOWNHALL REPORT

Rentals are increasing again and discussion on getting new chairs approximately 110 for the townhall.

#22-60 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to adjourn the meeting at 7:10 p.m

The motion passed on a voice vote.

The next meeting will be held on April 18, 2022 at 6:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____