

Pittsfield Township Board of Trustees

January 21, 2019

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Maintenance Supervisor Dan Shinsky was absent. Also present were nine guests.

#19-01 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the minutes of the regular meeting on December 17, 2018 and to approve the minutes of the year-end meeting on December 29, 2018 striking from the minutes of December 17, 2018 #18-138 and #18-139 the election of officers, to be approved at first of the year meeting. The motion passed on a voice vote.

#19-02 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$256,366.54
Balance on 12/17/18	\$301,187.85

The motion passed on a voice vote.

#19-03 APPROVAL OF PURCHASE ORDERS AND BLANKET CERTIFICATES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following purchase orders and blanket certificates:

PO#1-2019 through #20-2019
Blanket Certificates #1-2019 through #6-2019
(See attached listing.)

The motion passed on a voice vote.

#19-04 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following:

Voucher #122-2018 & #3-2019 - #6-2019 and #8-2019
Checks #11729 through #11755
All totaling \$26,727.64

The motion passed on a voice vote.

#19-05 ELECTION OF BOARD CHAIRMAN

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to elect Mark McConnell as Board of Trustees Chairman for 2019. The motion passed on a roll call vote.

#19-06 ELECTION OF BOARD VICE CHAIRMAN

Motion was made by Forrest Mohrman and seconded by Mark McConnell to elect Mark Diedrick Board of Trustees Vice Chairman for 2019. The motion passed on a roll call vote.

MEETING REPORTS

WFD – Mark Diedrick reported chief's truck is in and operating. Road deaths down in 2018. 24 percent of deaths were in our district. Chief to give presentation next meeting.

RLCWA – Mark McConnell reported had January organizational meeting. New Chairman is Mark Cunningham. Had break in same ETL they were repairing right after Christmas and got patched right away. Elyria connection close to completion.

CLCAD – Mark McConnell reported met at Mercy Hospital who is undergoing facility upgrades, to handle more trauma cases instead of sending off to different hospitals. Ambulance District is financially stable.

LCTA – Pittsfield Township hosted meeting with 54 people in attendance. Dave Covell gave presentation on Lorain County Health District. Merger happened in 2017 for all of Lorain County. Building new facility adjacent from the old building. Move in date is set for September 2019.

Stormwater – Mark McConnell reported discussions about ditch continue with engineer speaking with residents. Hearing date and viewing still to be set.

OLD BUSINESS –

#19-07 PITTSFIELD TOWNSHIP ACCEPTS THE BID SUBMITTED BY RUMPKE FOR COLLECTION, TRANSPORTATION AND DELIVERY FOR DISPOSAL OR PROCESSING OF SOLID WASTE, RECYCLABLE MATERIALS GENERATED BY RESIDENTIAL UNITS, MUNICIPAL FACILITIES AND DURING SPECIAL EVENTS AT DESIGNATED FACILITIES.

Motion was made by Mark McConnell and seconded by Mark Diedrick to accept the bid submitted by Rumpke for collection, transportation and delivery for disposal or processing of solid waste, recyclable materials generated by residential units, municipal facilities and during special events at designated facilities.

The motion passed on a voice vote.

NEW BUSINESS –

#19-08 APPROVAL TO COMPLETE PO IN THE AMOUNT OF \$40,000.00 FOR THE PURCHASE OF A MINI EXCAVATOR FOR THE TOWNSHIP.

Motion was made by Mark McConnell and seconded by Mark Diedrick to complete PO in the amount of \$40,000.00 for the purchase of a mini excavator for the Township.

The motion passed on a voice vote.

#19-09 MOTION TO COMPLETE PO FOR \$40.00 IN 2019 TO HAVE STEVE MAGYAR RENEW OUR TOWNSHIP'S WEBSITE DOMAIN NAME.

Motion was made by Forrest Mohrman and seconded by Mark McConnell to complete a PO for \$40.00 in 2019 to have Steve Magyar renew our township's website domain name.

The motion passed on a voice vote.

Resident made mention of having LORCO representative come speak at future meeting, and interest in being alternate. Discussions to be at later time.

#19-10 APPROVAL OF REIMBURSEMENT OF TRAVEL, FEES, AND EXPENSES FOR OTA CONVENTION DOWN IN COLUMBUS AT THE END OF THE MONTH.

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve reimbursement of travel, fees, and expenses for OTA Convention down in Columbus at the end of the month. Mark McConnell abstained.

The motion passed on a voice vote.

#19-11 RESOLUTION SETTING CREDIT CARD POLICY

Mark McConnell moved to adopt the following resolution:
The Board of Trustees of Pittsfield Township, Lorain County, Ohio, in compliance with R.C. 505.64 establishes the method whereby Fiscal Officer and Maintenance Supervisor hold credit cards to make Township purchases. Limits set in place of \$800.00 for Fiscal Officer and \$2,000.00 for Maintenance Supervisor.
The motion passed on a roll call vote.

#19-12 MOTION WAS MADE BY MARK DIEDRICK AND SECONDED BY MARK MCCONNELL TO HOLD TOWNSHIP DUMPSTER DAY ON MARCH 16, 2019.

Motion was made by Mark Diedrick and seconded by Mark McConnell to hold Township Dumpster day on March 16, 2019..
The motion passed on a voice vote.

#19-13 APPROVAL TO ACCEPT THE BID FROM BRIGHTON TOWNSHIP OF \$16,000.00 FOR PURCHASE OF MINI EXCAVATOR AND \$1,000.00 FOR 1 TON SALT SPREADER.

Motion was made by Forrest Mohrman and seconded by Mark McConnell to accept the bid from Brighton Township of \$16,000.00 for purchase of mini excavator and \$1,000.00 for 1 ton salt spreader.
The motion passed on a voice vote

ZONING BUSINESS

Zoning inspector went to site of recent complaint and did not observe or hear any noise at the time.

ROAD AND MAINTENANCE

Supervisor not happy with quality of the salt.

TOWNSHIP HALL & PARK REPORT

#19-14 APPROVAL TO COMPLETE PO IN AMOUNT OF \$5,000.00 FOR NEW CEILING TO BE INSTALLED IN TOWNHALL.

Motion was made by Mark Diedrick and seconded by Mark McConnell to complete PO in amount of \$5,000.00 for new ceiling to be installed in townhall.
The motion passed on a voice vote

Steve to post to Township website concerning any mailbox repairs that need reimbursed at reasonable cost due to snow plowing.

#19-15 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Mark McConnell to adjourn the meeting at 8:45 p.m. The motion passed on a voice vote.

The next meeting will be held on February 18, 2019 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____