

Pittsfield Township Board of Trustees

January 6, 2020

The Organizational meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and nine guests.

#20-01 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the minutes of the regular meeting on December 16, 2019 and year end meeting December 31, 2019.

The motion passed on a voice vote.

#20-02 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the following:

Checks #12151

Totaling \$445.63

The motion passed on a voice vote.

#20-03 ELECTION OF BOARD CHAIRMAN

Motion was made by Mark McConnell and seconded by Forrest Mohrman to elect Mark Diedrick as Board of Trustees Chairman for 2020. The motion passed on a roll call vote.

#20-04 ELECTION OF BOARD VICE CHAIRMAN

Motion was made by Mark McConnell and seconded by Mark Diedrick to elect Forrest Mohrman Board of Trustees Vice Chairman for 2020. The motion passed on a roll call vote.

#20-05 APPOINTMENT OF MARK DIEDRICK TO THE WELLINGTON FIRE DISTRICT BOARD

Motion was made by Forrest Mohrman and seconded by Mark McConnell to appoint Mark Diedrick to the Wellington Fire District Board. Mark Diedrick abstained from the vote. The motion passed on a roll call vote.

#20-06 APPOINTMENT OF MARK McCONNELL AS ALTERNATE TO THE WELLINGTON FIRE DISTRICT BOARD

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to appoint Mark McConnell as the Alternate to the Wellington Fire District Board. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

#20-07 APPOINTMENT OF MARK McCONNELL AS REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to appoint Mark McConnell as representative to the Central Lorain County Ambulance District. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

#20-08 APPOINTMENT OF FORREST MOHRMAN AS ALTERNATE REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint

Forrest Mohrman as alternate representative to the Central Lorain County Ambulance District. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#20-09 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY COMMUNITY ALLIANCE

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as representative to the Lorain County Community Alliance. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#20-10 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY GENERAL HEALTH DISTRICT ADVISORY COMMITTEE

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as representative to the Lorain County General Health District Advisory Committee. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#20-11 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY TRASH CONSORTIUM

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as representative to the Lorain County Trash Consortium. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#20-12 APPOINTMENT OF FISCAL OFFICER AS THE RECORDS RETENTION DESIGNEE FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Forrest Mohrman to appoint the Fiscal Officer as the records retention designee for the township. The motion passed on a roll call vote.

#20-13 APPROVAL TO SET SALARIES AND WAGES FOR 2020 ACCORDING TO THE BUDGET BASED SALARY STRUCTURE AS DEFINED BY THE STATE OF OHIO

Motion was made by Forrest Mohrman and seconded by Mark McConnell to set salaries and wages for 2020 according to the budget based salary structure as defined by the state of Ohio. The motion passed on a roll call vote.

#20-14 APPROVAL OF RESOLUTION TO SET THE OPEN MEETING POLICY. REGULAR MEETINGS WILL BE HELD THE THIRD MONDAY OF EACH MONTH AT 6:30 P.M. AS STATED IN THE PITTSFIELD TOWNSHIP POLICY MANUAL.

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the Open Meeting Policy. Regular Meetings will be held the third Monday of each month at 6:30 p.m. as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#20-15 APPROVAL OF THE PUBLIC RECORDS POLICY FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the Public Records Policy for Pittsfield Township as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#20-16 APPROVAL OF THE RECORDS RETENTION SCHEDULE

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the Records Retention Schedule as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#20-17 APPROVAL OF THE SNOW EMERGENCY POLICY FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the Snow Emergency Policy as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#20-18 APPROVAL FOR A 3% SALARY INCREASE FOR ALL PITTSFIELD TOWNSHIP EMPLOYEES, BEGINNING JANUARY 1, 2020

Motion was made by Forrest Mohrman and seconded by Mark McConnell for a 3% salary increase for all Pittsfield Township employees, beginning January 1, 2020. The motion passed on a roll call vote.

NEW BUSINESS –

#20-19 APPROVAL TO COMPLETE PO IN THE AMOUNT OF \$23,300.00 FOR THE PURCHASE OF A NEW ROADSIDE MOWER FOR THE TOWNSHIP.

Motion was made by Forrest Mohrman and seconded by Mark McConnell to complete PO in the amount of \$23,300.00 for the purchase of a new roadside mower for the Township.
The motion passed on a voice vote.

#20-20 APPROVAL OF QUOTE IN THE AMOUNT OF 1,430.91 FOR NEW VINYL BASEBOARD FROM ROCKWOOD FLOORING.

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve quote in the amount of \$1,430.91 for new vinyl baseboard from Rockwood Flooring.
The motion passed on a voice vote.

#20-21 ADJOURNMENT

Motion was made by Forrest Mohrman and seconded by Mark McConnell to adjourn the meeting at 7:55 p.m. The motion passed on a voice vote.

The next meeting will be held on January 20, 2020 at 6:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____