

Pittsfield Township Board of Trustees January 4, 2021

The Organizational meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark Diedrick at 6:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Forrest Mohrman were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and one guest.

#21-01 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the minutes of the regular meeting on December 21, 2020 and year end meeting December 31, 2020.

The motion passed on a voice vote.

#21-02 ELECTION OF BOARD CHAIRMAN

Motion was made by Mark McConnell and seconded by Mark Diedrick to elect Forrest Mohrman as Board of Trustees Chairman for 2021. The motion passed on a roll call vote.

#21-03 ELECTION OF BOARD VICE CHAIRMAN

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to elect Mark McConnell Board of Trustees Vice Chairman for 2021. The motion passed on a roll call vote.

#21-04 APPOINTMENT OF MARK DIEDRICK TO THE WELLINGTON FIRE DISTRICT BOARD

Motion was made by Mark McConnell and seconded by Forrest Mohrman to appoint Mark Diedrick to the Wellington Fire District Board. Mark Diedrick abstained from the vote. The motion passed on a roll call vote.

#21-05 APPOINTMENT OF MARK McCONNELL AS ALTERNATE TO THE WELLINGTON FIRE DISTRICT BOARD

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to appoint Mark McConnell as the Alternate to the Wellington Fire District Board. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

#21-06 APPOINTMENT OF MARK McCONNELL AS REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to appoint Mark McConnell as representative to the Central Lorain County Ambulance District. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

#21-07 APPOINTMENT OF FORREST MOHRMAN AS ALTERNATE REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as alternate representative to the Central Lorain County Ambulance District. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#21-08 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY COMMUNITY ALLIANCE

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint

Forrest Mohrman as representative to the Lorain County Community Alliance.
Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#21-09 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY GENERAL HEALTH DISTRICT ADVISORY COMMITTEE

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as representative to the Lorain County General Health District Advisory Committee. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#21-10 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY TRASH CONSORTIUM

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as representative to the Lorain County Trash Consortium. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#21-11 APPOINTMENT OF FISCAL OFFICER AS THE RECORDS RETENTION DESIGNEE FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint the Fiscal Officer as the records retention designee for the township. The motion passed on a roll call vote.

#21-12 APPROVAL TO SET SALARIES AND WAGES FOR 2021 ACCORDING TO THE BUDGET BASED SALARY STRUCTURE AS DEFINED BY THE STATE OF OHIO

Motion was made by Mark McConnell and seconded by Mark Diedrick to set salaries and wages for 2021 according to the budget based salary structure as defined by the state of Ohio. The motion passed on a roll call vote.

#21-13 APPROVAL FOR A 3% SALARY INCREASE FOR ALL PITTSFIELD TOWNSHIP EMPLOYEES, BEGINNING JANUARY 1, 2021

Motion was made by Mark McConnell and seconded by Mark Diedrick for a 3% salary increase for all Pittsfield Township employees, beginning January 1, 2021. The motion passed on a roll call vote.

#21-14 APPROVAL OF RESOLUTION TO SET THE OPEN MEETING POLICY. REGULAR MEETINGS WILL BE HELD THE THIRD MONDAY OF EACH MONTH AT 6:30 P.M. AS STATED IN THE PITTSFIELD TOWNSHIP POLICY MANUAL.

Motion was made by Mark Diedrick seconded by Mark McConnell to approve the Open Meeting Policy. Regular Meetings will be held the third Monday of each month at 6:30 p.m. as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#21-15 APPROVAL OF THE PUBLIC RECORDS POLICY FOR THE TOWNSHIP

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the Public Records Policy for Pittsfield Township as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#21-16 APPROVAL OF THE RECORDS RETENTION SCHEDULE

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the Records Retention Schedule as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

#21-17 APPROVAL OF THE SNOW EMERGENCY POLICY FOR THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the Snow Emergency Policy as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

NEW BUSINESS –

#21-18 APPROVAL TO RE-APPOINT DAVID MULL TO THE ZONING BOARD FOR ANOTHER TERM

Motion was made by Mark McConnell and seconded by Mark Diedrick to re-appoint David Mull to the Zoning Board for another term.
The motion passed on a voice vote.

#21-19 APPROVAL TO RE-APPOINT BERT LATRAN TO THE ZONING APPEALS BOARD ANOTHER TERM

Motion was made by Mark Diedrick and seconded by Mark McConnell to re-appoint Bert Latran to the Zoning Appeals Board.
The motion passed on a voice vote.

#21-20 MOTION TO PAY HEALTH INSURANCE PREMIUM OF \$328.71 PER MONTH FOR DAN SHINSKY TO MEDICAL MUTUAL.

Motion was made by Mark Diedrick and seconded by Mark McConnell to pay Health Insurance Premium of \$213.31 per month for Dan Shinsky to Medical Mutual.

The motion passed on a voice vote.

#21-21 APPROVAL TO REIMBURSE FISCAL OFFICER MANDY CECIL FOR PARTIAL REIMBURSEMENT OF HEALTH INSURANCE OF \$500.00 PER MONTH.

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve to reimburse fiscal officer Mandy Cecil for partial reimbursement of health insurance of \$500.00 per month.

The motion passed on a roll call vote.

#21-22 MOTION TO CHANGE LANGUAGE IN EMPLOYEE POLICY TO IF HAVING TO WORK ON A GOVERNMENT HOLIDAY AN EMPLOYEE WILL BE COMPENSATED OVERTIME.

Motion was made by Forrest Mohrman and seconded by Mark McConnell to change language in employee policy to if having to work on a government holiday an employee will be compensated overtime.

The motion passed on a voice vote.

#21-23 MOTION TO APPROVE MOU FOR ASSISTING LORAIN COUNTY OFFICE OF AGING WITH MEALS ON WHEELS PROGRAM DONATING UP TO \$1,500.00 FOR 2021.

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve MOU for assisting Lorain County Office of Aging with Meals on Wheels program donating up to \$1,500.00 for 2021.

The motion passed on a voice vote.

Trustees mentioned looking for snow plow back up for Dan, if you know anyone have them get in touch with Dan.

Resident looking for pond permit at a residence and was advised to contact Soil and

Water Conservation. Also questions asked on Brown Lateral project were discussed.

#21-24 ADJOURNMENT

Motion was made by Diedrick and seconded by Mark McConnell to adjourn the meeting at 7:15 p.m. The motion passed on a voice vote.

The next meeting will be held on January 18, 2021 at 6:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____