

## **Pittsfield Township Board of Trustees January 3, 2022**

The Organizational meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 6:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and one guest.

### **#22-01 APPROVAL OF MEETING MINUTES**

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the minutes of the regular meeting on December 20, 2021 and year end meeting December 30, 2021.

The motion passed on a voice vote.

### **#22-02 ELECTION OF BOARD CHAIRMAN**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to elect Mark McConnell as Board of Trustees Chairman for 2022. The motion passed on a roll call vote.

### **#22-03 ELECTION OF BOARD VICE CHAIRMAN**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to elect Mark Diedrick Board of Trustees Vice Chairman for 2022. The motion passed on a roll call vote.

### **#22-04 APPOINTMENT OF MARK DIEDRICK TO THE WELLINGTON FIRE DISTRICT BOARD**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to appoint Mark Diedrick to the Wellington Fire District Board. Mark Diedrick abstained from the vote. The motion passed on a roll call vote.

### **#22-05 APPOINTMENT OF MARK McCONNELL AS ALTERNATE TO THE WELLINGTON FIRE DISTRICT BOARD**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to appoint Mark McConnell as the Alternate to the Wellington Fire District Board. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

### **#22-06 APPOINTMENT OF MARK McCONNELL AS REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to appoint Mark McConnell as representative to the Central Lorain County Ambulance District. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

### **#22-07 APPOINTMENT OF FORREST MOHRMAN AS ALTERNATE REPRESENTATIVE TO THE CENTRAL LORAIN COUNTY AMBULANCE DISTRICT**

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as alternate representative to the Central Lorain County Ambulance District. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

### **#22-08 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY COMMUNITY ALLIANCE**

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint

Forrest Mohrman as representative to the Lorain County Community Alliance.  
Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

**#22-09 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY GENERAL HEALTH DISTRICT ADVISORY COMMITTEE**

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman as representative to the Lorain County General Health District Advisory Committee. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

**#22-10 APPOINTMENT OF MARK McCONNELL AS REPRESENTATIVE OF THE BOARD OF TRUSTEES OF THE RURAL LORAIN COUNTY WATER AUTHORITY.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to appoint Mark McConnell as representative of the Board of Trustees of the Rural Lorain County Water Authority. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

**#22-11 APPOINTMENT OF FORREST MOHRMAN AS REPRESENTATIVE TO THE LORAIN COUNTY TRASH CONSORTIUM**

Motion was made by Mark Diedrick and seconded by Mark McConnell to appoint Forrest Mohrman as representative to the Lorain County Trash Consortium. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

**#22-12 APPOINTMENT OF FISCAL OFFICER AS THE RECORDS RETENTION DESIGNEE FOR THE TOWNSHIP**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to appoint the Fiscal Officer as the records retention designee for the township. The motion passed on a roll call vote.

**#22-13 APPROVAL TO SET SALARIES AND WAGES FOR 2022 ACCORDING TO THE BUDGET BASED SALARY STRUCTURE AS DEFINED BY THE STATE OF OHIO**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to set salaries and wages for 2022 according to the budget based salary structure as defined by the state of Ohio. The motion passed on a roll call vote.

**#22-14 APPROVAL FOR A 4% SALARY INCREASE FOR ALL PITTSFIELD TOWNSHIP EMPLOYEES, BEGINNING JANUARY 1, 2022**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick for a 4% salary increase for all Pittsfield Township employees, beginning January 1, 2022. The motion passed on a roll call vote.

**#22-15 APPROVAL OF RESOLUTION TO SET THE OPEN MEETING POLICY. REGULAR MEETINGS WILL BE HELD THE THIRD MONDAY OF EACH MONTH AT 6:30 P.M. AS STATED IN THE PITTSFIELD TOWNSHIP POLICY MANUAL.**

Motion was made by Forrest Mohrman seconded by Mark Diedrick to approve the Open Meeting Policy. Regular Meetings will be held the third Monday of each month at 6:30 p.m. as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

**#22-16 APPROVAL OF THE PUBLIC RECORDS POLICY FOR THE TOWNSHIP**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the

Public Records Policy for Pittsfield Township as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

**#22-17 APPROVAL OF THE RECORDS RETENTION SCHEDULE**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the Records Retention Schedule as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

**#22-18 APPROVAL OF THE SNOW EMERGENCY POLICY FOR THE TOWNSHIP**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the Snow Emergency Policy as stated in the Pittsfield Township Policy Manual. The motion passed on a voice vote.

**NEW BUSINESS –**

**#22-19 APPROVAL TO RE-APPOINT GENE MULLINS TO THE ZONING BOARD FOR ANOTHER TERM**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to re-appoint Gene Mullins to the Zoning Board for another term.  
The motion passed on a voice vote.

**#22-20 MOTION TO PAY HEALTH INSURANCE PREMIUM OF \$241.30 PER MONTH FOR DAN SHINSKY TO MEDICAL MUTUAL.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to pay Health Insurance Premium of \$241.30 per month for Dan Shinsky to Medical Mutual.

The motion passed on a voice vote.

**#22-21 APPROVAL TO REIMBURSE FISCAL OFFICER MANDY CECIL FOR PARTIAL REIMBURSEMENT OF HEALTH INSURANCE OF \$624.62 PER MONTH.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve to reimburse fiscal officer Mandy Cecil for partial reimbursement of health insurance of \$624.62 per month.

The motion passed on a roll call vote.

**#22-22 MOTION TO COMPLETE PO IN AMOUNT OF \$5,500.00 TO PITTSFIELD HISTORICAL SOCIETY FOR FOUNDATION OF SCHOOL HOUSE.**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to complete PO in amount of \$5,500.00 to Pittsfield Historical Society for foundation of school house.  
The motion passed on a voice vote.

**#22-23 MOTION TO APPROVE COVERING EXPENSES FROM OTA CONVENTION IN COLUMBUS.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to cover expenses from OTA convention in Columbus.  
The motion passed on a voice vote.

**#22-24 MOTION TO INCREASE HALL RATES FOR NON-RESIDENTS BY \$50.00 BEGINNING JANUARY 2022.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to increase hall rates for non-residents by \$50.00 beginning January 2022.  
The motion passed on a voice vote.

**#22-25 ADJOURNMENT**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to adjourn the meeting at 6:50 p.m. The motion passed on a voice vote.

The next meeting will be held on January 17, 2022 at 6:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_