

## PITTSFIELD TOWNSHIP HALL

### RULES GOVERNING RENTAL

1. All tables and chairs are to be returned to their proper places
2. All trash is to be taken with you. There will be a \$15.00 charge for any trash that is left on Township premises.
3. Lights should be turned off and all doors locked when leaving.
4. Premises must be cleaned and vacated by 1:00 a.m.
5. In the winter, the thermostat should be turned down to 55 degrees before leaving.
6. In the summer, the thermostat should be left at 80 degrees before leaving.
7. The Township Hall should be left in the same condition as it was found. If this condition is not met, there will be a janitorial charge deducted from the security deposit.

Thank You!

Note: If you no longer need the date reserved, please let me know so the facility can be made available to someone else.

Thank you,

Pat Koniarski  
440-774-3828

### HEARTSTART DEFIBRILLATOR

The Township Hall is equipped with a Heartstart Defibrillator. It is located in the hallway near the restrooms.

In case of emergency call 911 immediately, then follow the visual and audible instructions in the Quick Reference Guide provided by the machine.

Note: The key to turn the case alarm off will be on the key ring that includes the front door key.