

# Pittsfield Township Board of Trustees

**December 21, 2020**

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark Diedrick at 6:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Forrest Mohrman were present as well as Fiscal Officer Mandy Cecil. Also present were five guests and Dan Shinsky, Maintenance Supervisor was absent.

## **#20-125 APPROVAL OF MEETING MINUTES**

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the minutes of the regular meeting on November 16, 2020. Forrest Mohrman abstained. The motion passed on a voice vote.

## **#20-126 APPROVAL OF FINANCIAL REPORTS**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$459,563.87
Balance on 11/16/2020	\$496,534.07

The motion passed on a voice vote.

## **#20-127 APPROVAL OF CURRENT BILLS AND EXPENSES**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the following:

Voucher #103-2020 thru #108-2020 and #111-2020  
Checks #12492 thru #12536  
All totaling \$82,964.46

The motion passed on a voice vote.

## **#20-128 APPROVAL OF BLANKET CERTIFICATES AND PURCHASE ORDERS**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the following blanket certificates and purchase orders

BC# 36-2020	\$15,000.00	Automatic doors and motion activated lighting
PO# 69-2020	\$10,000.00	Central Lorain County Ambulance District Sub Grant
PO# 71-2020	\$2,000.00	Wesemeyer Construction – Touchless Faucets
PO# 72-2020	\$15,000.00	Herr Electronics – electronic upgrades Wi-fi townhall
PO# 73-2020	\$600.00	Gergeley’s Maint. Hands free soap and towel disp.
PO# 74-2020	\$52,397.66	LC Auditor payback of unused CARES Funds
PO# 75-2020	\$1,500.00	Kiley’s tree service
PO# 76-2020	\$2,474.74	Huntington Twp. repair and transfort Gradall
PO# 77-2020	\$213.31	Medical Mutual – Dan S Jan Health Insur premium

The motion passed on a voice vote.

Electrician recommends not putting motion activated lighting in the townhall but only in the bathrooms and kitchen.

## **MEETING REPORTS**

Storm Water – Nov 19 – Mark McConnell reported attended zoom meeting. Engineer discussed projects completed this year. Started work on log jam in Black River.

WFD – Dec 2 – Mark Diedrick reported that the department did get the sanitizers and they are working very well. The department has had some COVID Cases. Ambulance assists have increased. The expansion is moving along and should be covered by year end to begin work on inside next year.

RLCWA – Dec 9 – Mark McConnell reported attended virtual meeting. Discussions on some policies and salaries. Budgets discussed and changed some line items. Overall they are financially strong.

CLCAD – Dec 10 – Mark McConnell reported that the ambulance district Fiscal Officer did have COVID and pneumonia and is recovering. Mercy in Oberlin borrowed the UV lights to help sanitize rooms at the hospital.

Mark McConnell had zoom meeting with Oberlin on comprehensive planning. No definite details next meeting to be held sometime in January.

**OLD BUSINESS –**

**#20-129 PITTSFIELD TOWNSHIP TRUSTEES APPROVE THE COUNTY COMMISSIONERS TO WITHDRAW THE PETITION FOR THE BROWN LATERAL PROJECT, AND WILL REINSTATE PETITION AFTER THE FIRST OF THE YEAR**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the County Commissioners to withdraw the petition for the Brown Lateral Project, and will reinstate petition after the first of the year.  
The motion passed on a roll call vote.

**NEW BUSINESS –**

Dumpster day for 2021 will be March 13, 2021 at the new Maintenance Garage from 8-12.

**#20-130 APPROVAL TO UPGRADE TO OPTION #2 WITH ARMSTONG FOR INTERNET AND PHONE FOR THE TOWNSHIP.**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to upgrade to Option #2 with Armstrong for internet and phone for the Township.  
The motion passed on a voice vote.

**ZONING BUSINESS**

Nothing to report.

**ROAD AND MAINTENANCE**

Nothing to report.

**#20-131 ADJOURNMENT**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to adjourn the meeting at 7:30 p.m. The motion passed on a voice vote.

The next meeting will be held on December 31, 2020 at 6:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_