

Pittsfield Township Board of Trustees

December 2, 2013

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Steve Magyar were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor, Forrest Mohrman, Trustee-Elect, and 15 guests.

#13-168 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Steve Magyar to approve the minutes of the Regular meeting of November 18, 2013. The motion passed on a roll call vote.

#13-169 APPROVAL OF THE FINANCIAL REPORTS

Motion was made by Steve Magyar and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance \$334,569.85

The motion passed on a roll call vote.

#13-170 APPROVAL OF PURCHASE ORDER

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve purchase order #90-2013 in the amount of \$75.00 to reimburse Steve Magyar for the renewal of the website permits for the Township. Steve Magyar abstained from the vote. The motion passed on a roll call vote.

#13-171 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark Diedrick and seconded by Steve Magyar to approve the following:

Vouchers #78, #79, #80 and #81

Warrants #9390 through #9423

All totaling \$10,400.50

The motion passed on a roll call vote.

MEETING REPORTS

Storm Water – Nov. 21 – Mark McConnell

LCTA – Nov. 21 – Steve Magyar

Trash Consortium – Steve Magyar

#13-172 APPROVAL OF THE PROPERTY LEASE AND PRESERVATION AGREEMENT BETWEEN THE PITTSFIELD TOWNSHIP HISTORICAL SOCIETY AND THE PITTSFIELD TOWNSHIP BOARD OF TRUSTEES

Motion was made by Steve Magyar and seconded by Mark Diedrick to approve the Property Lease and Preservation Agreement between the Pittsfield Township Historical Society and the Pittsfield Township Board of Trustees. See contract agreement attached. The motion passed on a roll call vote.

OLD BUSINESS –

The Quasar Corporation has a deadline of December 16, 2013 to submit information regarding the clean-up of the intended storage pond. Mark McConnell will check with Jerry Innes regarding an update of the situation.

**#13-173 APPROVAL TO SET THE YEAR-END MEETING FOR THE
PITTSFIELD TOWNSHIP BOARD OF TRUSTEES TO BE
DECEMBER 26, 2013 AT 7:30 P.M.**

Motion was made by Mark Diedrick and seconded by Steve Magyar to set the year-end meeting for the Pittsfield Township Board of Trustees to be December 26, 2013 at 7:30 p.m. The motion passed on a roll call vote.

ZONING BUSINESS – Dan Shinsky reported that there is an individual looking into purchasing some property on Rt. 20 for the purpose of constructing a storage unit.

ROAD AND MAINTENANCE REPORT – Dan Shinsky reported that salt has been delivered to the Township storage bin. Tree removal has been done along Township roads. Mark Diedrick reported that Wellington Indoor Comfort is looking for a time to install the new furnace when the Townhall is not being rented for activities.

HEARING OF THE PUBLIC – The procedure for membership on the Township Zoning Boards was discussed. Each Board has five members who serve five year terms. The Trustees interview 3 candidates for possible positions on the Zoning Boards.

**#13-174 APPROVAL TO TABLE THE APPOINTMENT OF A ZONING BOARD
MEMBER UNTIL THE DECEMBER 16, 2013 MEETING**

Motion was made by Steve Magyar and seconded by Mark Diedrick to table the appointment of a Zoning Board member until the December 16, 2013 meeting of the Trustees. The motion passed on a roll call vote.

#13-175 MOVE TO EXECUTIVE SESSION

Motion was made by Mark Diedrick and seconded by Steve Magyar to move to Executive Session to discuss personnel issues. The motion passed on a roll call vote.

**#13-176 ADJOURNMENT OF THE EXECUTIVE SESSION AND RETURN TO THE
REGULAR SESSION**

Motion was made by Steve Magyar and seconded by Mark Diedrick to adjourn the Executive Session and return to the Regular Session. The motion passed on a roll call vote.

**#13-177 APPROVAL TO SET CEMETERY FEES FOR THE CONSTRUCTION OF
HEADSTONE FOOTERS**

Motion was made by Mark Diedrick and seconded by Steve Magyar to set the cemetery fees for the construction of headstone footers as follows:

Headstone Footer – Soft.....\$20.00 per square foot
Headstone Footer – Concrete.....\$45.00 per square foot

The motion passed on a roll call vote.

#13-178 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Steve Magyar to adjourn the meeting at 9:05 p.m. The motion passed on a voice vote.

The next meeting will be held on December 16, 2013 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
