

Pittsfield Township Board of Trustees

November 7, 2016

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor and seventeen guests.

#16-173 APPROVAL OF MEETING MINUTES

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the minutes of the regular meeting held on October 17, 2016. The motion passed on a voice vote.

#16-174 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the financial reports as presented. See reports attached.

Current fund balance \$385,376.23

The motion passed on a voice vote.

#16-175 APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$300.00 TO ATLAS PORTABLE SPACE SOLUTIONS FOR A STORAGE CONTAINER FOR THE NEW BUILDING

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve a purchase order in the amount of \$300.00 to Atlas Portable Space Solutions for a storage container for the new building. The motion passed on a voice vote.

#16-176 APPROVAL OF PAYMENT OF CURRENT BILLS

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following:

Voucher #95-96-97-98-99

Checks #10774 through #10801

All totaling \$26,949.10

The motion passed on a voice vote.

MEETING REPORTS

Storm Water –Oct.20 – Mark McConnell

LCTA – Oct.20 – Forrest Mohrman

WFD – Nov.2 - Mark Diedrick

OLD BUSINESS –

Forrest Mohrman reported that he met with Tom Magnan from the Prosecutor's Office and two Pittsfield Township residents concerning non-compliance with zoning regulations. They met with a resident on Route 20 who was operating a family business without a permit. She was told to obtain a Home Occupation Business Permit. The other resident, also on Route 20 has a junkyard on his property. He was asked on several occasions to clean up the property. Mr. Magnan told the owner that he would have one year to clean-up the property. Progress must be shown each month. After one year, if the property is not cleaned up, the township would clean it up at the owner's expense.

Dan Shinsky gave an update on the building project. The contractor has completed the four outside walls and the roof. Construction has been progressing very fast. The steel should be put on the roof this week.

#16-177 ACCEPTANCE OF A RESIGNATION LETTER FROM FISCAL OFFICER TARI DIEDRICK TO BE EFFECTIVE DECEMBER 31, 2016

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to accept the resignation letter from Fiscal Officer Tari Diedrick to be effective December 31, 2016. The motion passed on a voice vote.

#16-178 MOVE TO EXECUTIVE SESSION

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to move to Executive Session to discuss personnel issues. The motion passed on a voice vote.

#16-179 RETURN TO REGULAR SESSION

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to return to the Regular Session. The motion passed on a voice vote.

#16-180 APPOINTMENT OF MANDY CECIL TO THE POSITION OF FISCAL OFFICER FOR PITTSFIELD TOWNSHIP

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to appoint Mandy Cecil to the position of Fiscal Officer for Pittsfield Township. The motion passed on a roll call vote.

#16-181 APPROVAL TO EMPLOY MANDY CECIL AT THE RATE OF \$15.00 PER HOUR WITH A MAXIMUM AMOUNT OF \$800.00 WHILE MENTORING FOR THE POSITION OF FISCAL OFFICER

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the employment of Mandy Cecil at the rate of \$15.00 per hour with a maximum amount of \$800.00 while mentoring for the position of Fiscal Officer. The motion passed on a voice vote.

#16-182 APPROVAL TO APPLY TO THE LORAIN COUNTY STORM WATER DISTRICT FOR FUNDS FOR A QUARRY ROAD TILE PROJECT

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the application to the Lorain County Storm Water District for funds for a Quarry Road tile project. The motion passed on a voice vote.

#16-183 APPROVAL OF THE RUMA (ROAD USE MAINTENANCE AGREEMENT) BETWEEN THE TOWNSHIPS OF LORAIN COUNTY, THE LORAIN COUNTY BOARD OF COMMISSIONERS, AND NEXUS GAS TRANSMISSION

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the RUMA (Road Use Maintenance Agreement) between the townships of Lorain County, the Lorain County Board of Commissioners, and Nexus Gas Transmission. The motion passed on a voice vote.

Charlotte Brill spoke about the appearance of the township cemeteries. She was dismayed at the upkeep of the cemeteries. The three trustees will review the concern.

Bert Latran was concerned about LMRE wires being put on Oberlin City utility lines. Mark McConnell will research the issue.

ROAD AND MAINTENANCE REPORT –

Dan Shinsky reported that stop signs and traffic cones have been purchased with safety money from OTARMA for the MORE grant. He also stated that equipment has been winterized. The Hughes Road intersection has been cleaned up.

#16-184 APPROVAL TO PURCHASE A NEW 100 CUP COFFEE POT IN THE AMOUNT OF \$175.00 FOR TOWNHALL USE

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the purchase of a new 100 cup coffee pot in the amount of \$175.00 for townhall use. The motion passed on a voice vote.

#16-185 ADJOURNMENT

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to adjourn the meeting at 8:32 p.m. The motion passed on a voice vote.

The next meeting will be held on November 21, 2016 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____