

# **Pittsfield Township Board of Trustees**

**October 3, 2016**

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor and fifteen guests.

## **#16-158 APPROVAL OF MEETING MINUTES**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the minutes of the regular meeting held on September 19, 2016. The motion passed on a voice vote.

## **#16-159 APPROVAL OF FINANCIAL REPORTS**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance           \$432,816.51

The motion passed on a voice vote.

## **#16-160 APPROVAL OF PURCHASE ORDERS AND BLANKET CERTIFICATES**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following purchase orders and blanket certificates:

PO#98-2016 through #111-2016

Blanket Certificates #22-2016 through #27-2016

See attached listing. The motion passed on a voice vote.

## **#16-161 APPROVAL OF PAYMENT OF CURRENT BILLS**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following:

Vouchers #84-85-86-87-88-89

Checks #10738 through #10750

All totaling \$9,558.38

The motion passed on a voice vote.

## **MEETING REPORTS**

RLCWA – Policy Committee meeting – Mark McConnell

## **OLD BUSINESS –**

Dan Shinsky gave an update on the building project. The contractor is to begin the lumber construction on October 24, 2016.

## **#16-162 APPROVAL TO MAKE APPLICATION TO THE LORAIN COUNTY STORM WATER DISTRICT FOR TWO DITCH IMPROVEMENT PROJECTS WHICH ARE 1) THE NORTH BRANCH OF PLUM CREEK AND 2) THE DITCH ON THE NORTH SIDE OF RT.20 NEAR QUARRY ROAD**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve making application to the Lorain County Storm Water District for two ditch improvement projects which are 1) the north branch of Plum Creek and 2) the ditch on the north side of Rt. 20 near Quarry Road. The motion passed on a voice vote.

The Fiscal Officer replacement procedure was discussed.

**#16-163 APPROVAL TO ACCEPT RESUMES FOR THE POSITION OF FISCAL OFFICER THROUGH OCTOBER 17, 2016 AND PROCEED WITH INTERVIEWS WITH A DECISION BEING MADE AT THE NOVEMBER 7, 2016 MEETING OF THE TRUSTEES**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to accept resumes for the position of Fiscal Officer through October 17, 2016 and then proceed with interviews with a decision being made at the November 7, 2016 meeting of the Trustees.

The motion passed on a voice vote.

**#16-164 APPROVAL TO ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND TO AUTHORIZE THE NECESSARY TAX LEVIES AND TO CERTIFY THEM TO THE COUNTY AUDITOR**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to accept the amounts and rates as determined by the Budget Commission and to authorize the necessary tax levies and to certify them to the County Auditor. The motion passed on a roll call vote.

**ZONING REPORT –**

Dan Shinsky reported that the resident inquiring about a gun shop has no intention of manufacturing guns on site. It will strictly be a gunsmith shop. He will acquire a home business permit. Dan stated his concern about a residence on Rt. 20 East which is in violation of zoning rules because of deserted vehicles on the property.

**#16-165 APPROVAL TO PROCEED BY CONTACTING THE PROSECUTING ATTORNEY CONCERNING THE ZONING VIOLATION AT 45044 US RT. 20 EAST**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to give approval to proceed by contacting the Prosecuting Attorney concerning the zoning violation at 45044 US Rt. 20 east. The motion passed on a voice vote.

**#16-166 APPROVAL TO PROCEED BY CONTACTING THE PROSECUTING ATTORNEY CONCERNING THE ZONING VIOLATION BY THE RESALE SHOP AT 47773 US RT. 20 WEST**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to give approval to proceed by contacting the Prosecuting Attorney concerning the zoning violation of the Resale Shop at 47773 US Rt. 20 west. The motion passed on a voice vote.

**ROAD AND MAINTENANCE REPORT –**

Dan Shinsky reported that the chip and seal projects for the Township have been completed. The Pitts Road culvert is not completely finished. The Guthrie Ditch project just needs to be seeded.

**TOWNSHIP HALL REPORT –**

Mark Diedrick reported that the vents have been replaced on the townhall floors.

**#16-167 ADJOURNMENT**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to adjourn the meeting at 8:35 p.m. The motion passed on a voice vote.

The next meeting will be held on October 17, 2016 at 7:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_

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