

Pittsfield Township Board of Trustees

July 6, 2015

BUDGET HEARING

Pursuant to published legal notice, Chairman Forrest Mohrman called the Budget Hearing to order at 7:20 p.m. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Tari Diedrick. Also present were Maintenance Supervisor Dan Shinsky and 8 guests.

Fiscal Officer Tari Diedrick presented a proposed budget for the fiscal year commencing January 1, 2016. The figures were reviewed by those present.

#15-107 APPROVAL OF PROPOSED 2016 BUDGET

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the proposed 2016 budget as presented. The motion passed on a roll call vote.

#15-108 ADJOURNMENT OF BUDGET HEARING

Motion was made by Mark McConnell and seconded by Mark Diedrick to adjourn the Budget Hearing. The motion passed on a voice vote.

REGULAR MEETING

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Mark McConnell were present as well as Fiscal Officer Tari Diedrick. Also present were Maintenance Supervisor Dan Shinsky and 8 guests.

#15-109 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the minutes of the Regular Meeting of June 15, 2015. The motion passed on a voice vote.

#15-110 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance \$401,915.50

The motion passed on a voice vote.

#15-111 APPROVAL OF PURCHASE ORDERS AND BLANKET CERTIFICATES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve PO#78-2015 through #91-2015 and BC#15-2015 through #20-2015. See attached list of items. The motion passed on a voice vote.

#15-112 APPROVAL OF PAYMENT OF CURRENT BILLS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following:

Vouchers #59-63

Checks #10185-10209

All totaling \$11,545.45

The motion passed on a voice vote.

MEETING REPORTS

Storm Water – June 18 - Mark McConnell

LCTA – June 18 – Forrest Mohrman

WFD – July 1 – Mark Diedrick

OLD BUSINESS –

Mark Diedrick presented a list of items to consider relating to the building project for the Township. The drainage system was discussed briefly. It was decided to hold a work session for the building project on Thursday, July 30th at 7:30 p.m.

#15-113 APPROVAL TO ACCEPT A DONATION OF APPROXIMATELY \$5,000 FROM PITTSFIELD TOWNSHIP RESIDENTS TO SUBSIDIZE A SECOND FIRE HYDRANT ON ROUTE 20

Motion was made by Mark McConnell and seconded by Mark Diedrick to accept a donation of approximately \$5,000 from Pittsfield Township residents to subsidize the installation of a second fire hydrant on Route 20. The motion passed on a voice vote.

Forrest Mohrman reported that the Lorain County Joint Vocational School has decided to pursue their annexation into the city of Oberlin. Pittsfield Township has a Revenue Sharing Agreement with the City of Oberlin so this change could mean that the Township would gain revenue as a result of the annexation. According to the terms of the Agreement, Pittsfield Township must agree to the annexation also. The Township will be notified of the progress of the case.

Joyce Snyder, resident, announced that some township residents have been dropped from the Lorain County emergency alert list in error. The agency will be making the correction.

NEW BUSINESS –

Forrest Mohrman announced that the Trustees received a letter of resignation from Jim Sheffield as Cemetery Sexton. He will resign as of July 31, 2015. It was discussed that Gene Mullins will replace Jim as Cemetery Sexton for the Township.

#15-114 APPROVAL TO HIRE GENE MULLINS AS ASSISTANT CEMETERY SEXTON RETROACTIVE TO MAY 19, 2015 AT THE RATE OF \$12.00 PER HOUR

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the hiring of Gene Mullins as assistant cemetery sexton for the period retroactive to May 19, 2015 at the rate of \$12.00 per hour. The motion passed on a voice vote.

#15-115 APPROVAL TO ACCEPT THE RESIGNATION OF JIM SHEFFIELD AS CEMETERY SEXTON AS OF JULY 31, 2015

Motion was made by Mark Diedrick and seconded by Mark McConnell to accept the resignation of Jim Sheffield as Cemetery Sexton as of July 31, 2015. The motion passed on a voice vote.

#15-116 APPROVAL TO APPOINT GENE MULLINS AS CEMETERY SEXTON FOR THE TOWNSHIP BEGINNING AUGUST 1, 2015 AT THE RATE OF \$419.05 PER MONTH

Motion was made by Mark Diedrick and seconded by Mark McConnell to appoint Gene Mullins as Cemetery Sexton for the Township beginning August 1, 2015 at the rate of \$419.05 per month. The motion passed on a voice vote.

The Trustees discussed recognition for Jim Sheffield for his years of service to the Township. A form of recognition will be discussed at the next meeting.

Resident Barney Hartman stated his concern that a township trustee was using cut township trees for his own personal use. He stated that he was offended that Trustee Forrest Mohrman came onto his property and took a down tree for personal use. Dan Shinsky explained that the cutting of the tree was a contracted service and that Mr. Mohrman agreed to take the tree and clean up the area. In return the contractor gave additional services. Mark McConnell explained that trees in the road right of way are a concern of the township if the private property owner does not take care of the trees. Mr. Hartman recommended that trustees or the maintenance worker should talk to the property owner before taking wood from the property.

Mark Diedrick reported that he received paperwork for the OPWC project on Whitney Road. The forms need to be signed, witnessed and returned to OPWC to proceed with the project.

ZONING BUSINESS

Dan Shinsky reported that someone inquired about a building permit on Hughes Road.

#15-117 APPROVAL TO ACCEPT THE RESIGNATION OF AL HAINES AS ZONING BOARD MEMBER

Motion was made by Mark McConnell and seconded by Mark Diedrick to accept the resignation of Al Haines as Zoning Board member. The motion passed on a voice vote.

#15-118 APPROVAL TO APPOINT CHARLES COPP AS ZONING BOARD MEMBER FOR THE REMAINDER OF THE TERM OF AL HAINES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the appointment of Charles Copp as Zoning Board member for the remainder of the term of Al Haines. The motion passed on a voice vote.

#15-119 APPOINTMENT OF JEFF EWELL TO THE ALTERNATE ZONING BOARD MEMBER POSITION

Motion was made by Mark Diedrick and seconded by Mark McConnell to appoint Jeff Ewell to the Alternate Zoning Board Member position. The motion passed on a voice vote.

ROAD AND MAINTENANCE REPORT

Dan Shinsky reported that the new contract price for salt for this winter will be around \$55.00 per ton. This is much higher than last year.

TOWNSHIP HALL AND PARK REPORT

Dan Shinsky trimmed several tree limbs around the pavilion. He will purchase new filters for the townhall from Wolff Bros.

#15-120 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Mark McConnell to adjourn the meeting at 9:00 p.m. The motion passed on a voice vote.

The next meeting will be held on July 20, 2015 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
