

Pittsfield Township Board of Trustees

May 21, 2018

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Trustee Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick was present as well as Fiscal Officer Mandy Cecil. Chairman Forrest Mohrman was absent from the meeting. Also present were Dan Shinsky, Maintenance Supervisor and ten guests.

#18-60 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the minutes of the regular meeting on April 16, 2018.
The motion passed on a voice vote.

#18-61 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$366,162.59
Balance on 4/16/18	\$340,774.76

The motion passed on a voice vote.

#18-62 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following:

Vouchers #48-2018 thru #55-2018
Checks #11437 through #11479
All totaling \$33,215.24

The motion passed on a voice vote.

#18-63 APPROVAL OF PURCHASE ORDERS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following purchase orders:

PO# 54-2018	\$5,000.00	Treasurer of State Financial Audit
PO# 55-2018	\$220.00	LCTA Membership dues 2018-2019
PO# 56-2018	\$24,000.00	Hart Asphalt – Shim work
PO# 57-2018	\$6,000.00	HD Supply – 18inch drainage pipe

The motion passed on a voice vote.

MEETING REPORTS

Stormwater – April 28/May 17– Mark McConnell reported analysis of past projects and funds are being spread out. Brown Lateral has some changes so some delays are occurring.

WFD– May 2 – Mark Diedrick reported the incident report was discussed and the number of accidents and fatalities. Also reviewed current inventory and updated.

CLCAD – May 10 – Mark McConnell reported still in process of interviewing for ambulance director. Billing issues still to be addressed.

LCTA – May 17 – Mark McConnell reported OTARMA representative was there. Health District warned of tick problem. Health District still has funds available for septic upgrades.

OLD BUSINESS

Dumpster day was a success and resident thanked Trustees for a great Dumpster day. Filled six dumpsters and one salvage.

NEW BUSINESS –

#18-64 APPROVAL TO SUBMIT THE BID PACKETS FOR THE HUGHES ROAD RECONSTRUCTION PROJECT – ASPHALT OVERLAY TO THE COUNTY ENGINEER’S OFFICE FOR REVIEW AND ADVERTISE IN NEWSPAPER

Motion was made by Mark Diedrick and seconded by Mark McConnell to submit the bid packets for the Hughes Road Reconstruction Project – Asphalt Overlay to the County Engineer’s Office for review and advertise in newspaper. The motion passed on a voice vote. Because this is an OPWC road project, the contract cannot be awarded until after July 1, 2018.

The motion passed on a voice vote.

#18-65 APPROVAL TO CONTRACT HART ASPHALT FOR SHIM WORK PROJECT – MERRIAM/WHITNEY ROADS TOTALING \$23,825.00

Motion was made by Mark McConell and seconded by Mark Diedrick to approve contract with Hart Asphalt for shim work project - Merriam/Whitney Roads totaling \$23,825.00.

The motion passed on a voice vote.

#18-66 APPROVAL TO CONSTRUCT NEW SALT BIN FOR PITTSFIELD TOWNSHIP AT ESTIMATED COST OF \$43,000.

Motion was made by Mark Diedrick and seconded by Mark McConnell to construct new salt bin for Pittsfield Township at estimated cost of \$43,000.

The motion passed on a voice vote.

There was one sealed bid submitted for the purchase of the township garage. It was submitted by MTC (Mitch Cloudt) in the amount of \$1,000.00.

#18-67 APPROVAL TO ACCEPT THE BID IN THE AMOUNT OF \$1,000.00 FROM MTC (MITCH CLOUDT) FOR THE PURCHASE OF THE TOWNSHIP GARAGE.

Motion was made by Mark Diedrick and seconded by Mark McConnell to accept the bid in the amount of \$1,000.00 from MTC (Mitch Cloudt) for the purchase of the Township garage. The motion passed on a voice vote.

#18-68 APPROVAL TO MAKE APPLICATION TO THE LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT FOR A GRANT IN THE AMOUNT OF \$2,533.00 AND TO APPROVE AN MOU FOR THE GRANT.

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve making application to the Lorain County Solid Waste Management District for a grant in the amount of \$2,533.00 and to approve an MOU for this grant. Further discussion as to whether sign or picnic tables will be purchased with grant. The motion passed on a voice vote.

ZONING BUSINESS

Getting questions and calls on Hughes Road property. Quarry Road new house built with tear down of old house to begin.

TOWNSHIP HALL & PARK REPORT

Flowers to be planted and mulch to be spread by 4-H group tomorrow.

#18-69 ADJOURNMENT

Motion was made by Mark McConnell and seconded by Mark Diedrick to adjourn the meeting at 8:15 p.m. The motion passed on a voice vote.

The next meeting will be held on June 18, 2018 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____