

# Pittsfield Township Board of Trustees

**May 5, 2014**

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark Diedrick at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor and 8 guests.

## **#14-91 APPROVAL OF MEETING MINUTES**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the minutes of the Regular Meeting of April 21, 2014. The motion passed on a roll call vote.

## **#14-92 APPROVAL OF THE FINANCIAL REPORTS**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the financial reports as presented.

Current fund balance                      \$249,606.64

The motion passed on a roll call vote.

## **#14-93 APPROVAL OF PURCHASE ORDERS AND A BLANKET CERTIFICATE**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the following purchase orders and a blanket certificate:

BC#14-2014	\$250.00	BC for cemetery footer supplies
#58-2014	\$200.00	Lorain County Township Assoc.-Membership Dues
#62-2014	\$650.00	Wellington Implement – tractor repairs
#63-2014	\$2,000.00	Truck Sales & Service – truck repairs

The motion passed on a roll call vote.

## **#14-94 APPROVAL OF PAYMENT OF CURRENT BILLS**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the following:

Vouchers #27-28-30

Warrants #9608 through #9635

All totaling \$79,266.09 (Includes transfer check of \$70,000.00 to move from checking to savings account.)

The motion passed on a roll call vote.

## **MEETING REPORTS –**

Storm Water – April 29 – Mark McConnell

## **OLD BUSINESS –**

Forrest Mohrman reported that he looked into the District Market Development Grant offered by Lorain County Solid Waste and found that it would not be applicable to Pittsfield Township at this time.

## **#14-95 APPROVAL TO APPLY FOR THE RECYCLE GRANT OFFERED BY LORAIN COUNTY SOLID WASTE DISTRICT AND TO USE THE \$1,298.54 TO PURCHASE PLAYGROUND MULCH**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to apply for the recycle grant offered by the Lorain County Solid Waste District and to use the \$1,298.54 to purchase playground mulch. The motion passed on a roll call vote.

Pride Day will be held on May 17<sup>th</sup>. Dumpsters have been scheduled for the day.

**NEW BUSINESS –**

The Memorial Day service was discussed. The pastor of the Pittsfield Community Church will be asked to perform the service. Sandy Diedrick will be asked to decorate the veteran gravesites.

**#14-96 MOVE TO EXECUTIVE SESSION**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to move to Executive Session to discuss personnel issues. The motion passed on a roll call vote.

**#14-97 RETURN TO REGULAR SESSION**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to move out of Executive Session and return to the Regular Session. The motion passed on a roll call vote.

**#14-98 APPROVAL OF A CONTRACT WITH SANDY DIEDRICK FOR THE DATA ENTRY OF CEMETERY RECORDS**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve a contract with Sandy Diedrick for the 2014 year for the data entry of cemetery records. She is to be paid a total of \$450.00 for these services. Mark Diedrick abstained from the vote. The motion passed on a roll call vote.

**#14-99 APPROVAL OF A CONTRACT WITH STEVE MAGYAR FOR THE MAINTENANCE OF THE TOWNSHIP WEBSITE**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve a contract with Steve Magyar for the period of May 1 through December 31, 2014 for the maintenance of the Township website. He is to be paid a total of \$300.00 for these services. The motion passed on a roll call vote.

**#14-100 APPROVAL OF A CONTRACT WITH RENEE OVERSTREET FOR THE CREATION OF THE PITTSFIELD TOWNSHIP NEWSLETTER**

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve a contract with Renee Overstreet for the period of April 1 through December 31, 2014 for the writing and layout of the Township newsletter. She is to be paid \$100.00 per newsletter. The motion passed on a roll call vote.

Forrest Mohrman reported on an area on Hawley Road that has been washed out by recent storms.

**ZONING BUSINESS –**

Dan Shinsky gave an update on the zoning business of the Township. The veterinary clinic on Rt. 20 is looking into new signs for the business.

**MAINTENANCE REPORT –**

Dan Shinsky reported that he has started mowing. The Scout Troop has completed their roadside pick-up project. Mark Diedrick thanked the group for completing the service

project.

Forrest Mohrman read a joint status report from the EPA concerning the Restoration Plan on the Ortner property. There have been reports of activity on the property.

Jennifer Abram asked for permission for the Historical Society to have use of the Township garage for their fundraising events. The Trustees decided they would not allow this use.

**#14-101 ADJOURNMENT**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to adjourn the meeting at 8:40 p.m. The motion passed on a voice vote.

The next meeting will be held on May 19, 2014 at 7:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

\_\_\_\_\_

\_\_\_\_\_

Attest: \_\_\_\_\_

\_\_\_\_\_