

Pittsfield Township Board of Trustees

April 21, 2014

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark Diedrick at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor and 10 guests.

#14-81 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the minutes of the Regular Meeting of April 7, 2014. The motion passed on a roll call vote.

#14-82 APPROVAL OF THE FINANCIAL REPORTS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the financial reports as presented.

Current fund balance \$230,422.10

The motion passed on a roll call vote.

#14-83 APPROVAL OF PURCHASE ORDERS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the following purchase orders:

#51-2014	\$2,000.00	Edwards Tree Service – landclearing of new property
#52-2014	\$170.00	Mariotti Printing – Printing of spring newsletter
#53-2014	\$200.00	Tari Diedrick – postage - mailing of newsletter
#55-2014	\$200.00	Wagner Sign Co.- letters for park sign
#57-2014	\$600.00	Wesemeyer Construction –additional labor&materials

The motion passed on a roll call vote.

#14-84 APPROVAL OF PAYMENT OF CURRENT BILLS

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the following:

Voucher #25
Warrants #9590 through #9607
All totaling \$13,874.37

The motion passed on a roll call vote.

MEETING REPORTS –

RLCWA – April 9 – Mark McConnell
CLCAD - April 10 – Mark McConnell
LCTA – April 17 – Forrest Mohrman

OLD BUSINESS –

The Lorain County Solid Waste “District Market Development” Grant was discussed. Forrest will call to get more details about the purpose of the grant.

The Recycling Grant from the Lorain County Solid Waste District was discussed. The amount available is \$1,298.54. A few ideas were discussed. It may be possible to use the grant money for improvements made to the park playground.

The Guthrie Ditch Project was discussed. The County Engineers' Office has sent a revised easement agreement to be mailed to a resident along the ditch in order to rectify his concerns about the project.

#14-85 APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE LORAIN COUNTY STORM WATER DISTRICT AND PITTSFIELD TOWNSHIP CONCERNING THE GUTHRIE DITCH PROJECT

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the Memorandum of Understanding between the Lorain County Storm Water District and Pittsfield Township concerning the Guthrie Ditch Project. The motion passed on a roll call vote.

#14-86 APPROVAL OF TWO PURCHASE ORDERS FOR PRIDE DAY PROJECTS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve two purchase orders for Pride Day Activity Projects. One purchase order will be to the Lorain County Dairy 4-H Club in the amount of \$100.00 to purchase flowers for the Township Parks. The other purchase order is for MTC Horticulture in the amount of \$200.00 for the purchase of mulch. The motion passed on a roll call vote.

KLA Risk Consulting presented a risk evaluation for the Township. Copies were made for each of the Trustees to review. The items will be discussed at the next meeting.

NEW BUSINESS –

#14-87 MOVE TO EXECUTIVE SESSION

Motion was made by Forrest Mohrman and seconded by Mark McConnell to move to Executive Session to discuss personnel issues. The motion passed on a roll call vote.

#14-88 RETURN TO REGULAR SESSION

Motion was made by Mark McConnell and seconded by Forrest Mohrman to return to the Regular Session. The motion passed on a roll call vote.

Renee Overstreet reported that the spring newsletter for the Township would be sent to the printer on the next day.

ZONING BUSINESS –

Dan Shinsky reported that the 24/7 Storage Unit facility has acquired the proper permits for the business. The Zoning Board will be addressing the issue of animated signs for the commercial areas. The prospective concrete company will make an appeal to the BZA for zoning permission.

MAINTENANCE REPORT –

Dan Shinsky reported that the repairs have been made to Hawley Road.

#14-89 APPROVAL OF A PURCHASE ORDER FOR PLAYGROUND MULCH IN THE AMOUNT OF \$2,000.00

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve a purchase order in the amount of \$2,000.00 for playground mulch from Smith Brothers. The motion passed on a roll call vote.

#14-90 ADJOURNMENT

Motion was made by Mark McConnell and seconded by Forrest Mohrman to adjourn the meeting at 8:50 p.m. The motion passed on a voice vote.

The next meeting will be held on May 5, 2014 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
