

Pittsfield Township Board of Trustees
April 20, 2020

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark Diedrick at 6:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Forrest Mohrman were present Fiscal Officer Mandy Cecil was absent. Also present was Dan Shinsky, Maintenance Supervisor.

#20-50 APPROVAL OF MEETING MINUTES

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the minutes of the regular meeting on March 16, 2020
The motion passed on a voice vote.

#20-51 APPROVAL OF FINANCIAL REPORTS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$370,132.93
Balance on 3/16/2020	\$343,321.66

The motion passed on a voice vote.

#20-52 APPROVAL OF BLANKET CERTIFICATES AND PURCHASE ORDERS

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the following purchase orders with back up report to be provided at next meeting:

PO#23-2020 through #33-2020
Blanket Certificates #11-2020 through #16-2020
(See attached listing.)

The motion passed on a voice vote.

#20-53 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the following:

Voucher #31-2020 - #36-2020
Checks #12238 thru #12266
Totaling \$41,812.96

The motion passed on a voice vote.

MEETING REPORTS

WFD – Holding off on construction till they see what Levy does. Paid \$65K to Star Builders for blue prints etc.

RLCWA – Received bids for new parking lot. Denes Concrete was lowest bid.

CLCAD – Paid bills and most of members joined meeting virtually. Applied for Grant to purchase materials during this crisis.

Stormwater – Quarry Road Project approved and will be submitted to committee.

#20-54 APPROVAL TO ALLOCATE \$650.00 FOR GRADE-ALL WE ARE PURCHASING WITH THREE OTHER TOWNSHIPS.

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve allocating \$650.00 for Grade-All we are purchasing with three other townships.

The motion passed on a voice vote.

OLD BUSINESS:

Received three bids for mowing of Jackson Cemetery. Bartish Farms & Lawn Care \$65.00 per cut, MTC \$250.00 per cut and Walt Bredel \$59.00 per cut.

#20-55 MOTION TO AWARD CONTRACT TO WALT BREDEL FOR THE MOWING OF JACKSON CEMETERY AT \$59.00 PER CUT.

Motion was made by Forrest Mohrman and seconded by Mark McConnell to award contract to Walt Bredel for the mowing of Jackson Cemetery at \$59.00 per cut. The motion passed on a voice vote.

Dan and Gene met with Lagrange Township in regards to records for the cemetery. Lagrange Township believes they are responsible for the original records and they should keep them and only provide us copies. Mark McConnell to check with Prosecutor and advise.

NEW BUSINESS:

#20-56 APPROVAL TO PARTICIPATE IN THE ODOT SALT CONTRACT PROGRAM FOR THE WINTER OF 2021 AND TO REQUEST AN ORDER OF 100 TONS

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the participation in the ODOT salt contract program for the winter of 2021 and to request an order of 100 tons.

The motion passed on a voice vote.

Trustees would like 5 – 40 yard dumpsters ordered for our Dumpster Day scheduled for May 16, 2020 from 8:00 – 12:00. Also need Dan to order metal dumpster from Reeds. If we end up running out of room in the dumpsters we can ask them to bring one more empty dumpster the following week to put the extra items.

Received a letter from Gerald Phillips in regards to the new Building Department created by the County Commissioners which he is against and wants Township support. Our Township did a resolution and sent to the Commissioners stating we are against. We can pass this onto Gerald if he needs.

Townhall parking lot put on hold till next year and will review at later date.

ZONING BUSINESS

Nothing to report

ROAD AND MAINTENANCE

Guardrail on Pitts Road was damaged, and Dan checking with Engineer's office but this should be the County's responsibility. Dan recommends resurfacing Pitts Road from 303 to Whitney. 1 inch overlay Asphalt. Estimates will cost between \$64-68K. Will need to bid this out. Other recommendation is to repair Hawley Road – Webster to Whitney, received quote from Precision Paving for \$22,940.00

#20-57 MOTION TO PROCEED WITH BIDDING OUT PITTS ROAD RESURFACING PROJECT.

Motion was made by Mark McConnell and seconded by Forrest Mohrman to proceed with bidding out Pitts Road Resurfacing Project.

The motion passed on a voice vote.

#20-58 MOTION TO PROCEED WITH PRECISION PAVING IN THE AMOUNT OF \$23,000.00 FOR THE HAWLEY RD. ROAD REPAIR FROM WEBSTER ROAD TO WHITNEY ROAD.

Motion was made by Forrest Mohrman and seconded by Mark McConnell to proceed with Precision Paving in the amount of \$23,000.00 for the Hawley Rd. road repair from Webster Road to Whitney Road.

The motion passed on a voice vote.

The Township has started mowing and it is going well.

Discussion had for two tile projects. Merriam Road roughly needs 400 foot of tile reran and Pitts Road by the willows needs 250 foot of tile ran.

#20-59 MOTION TO PROCESS PO IN THE AMOUNT OF \$2,500.00 FOR MERRIAM ROAD TILE PROJECT

Motion was made by Forrest Mohrman and seconded by Mark McConnell to process PO in the amount of \$2,500.00 for Merriam Road tile project.

The motion passed on a voice vote

#20-60 MOTION TO PROCESS PO IN THE AMOUNT OF \$1,500.00 FOR PITTS ROAD TILE PROJECT

Motion was made by Forrest Mohrman and seconded by Mark McConnell to process PO in the amount of \$1,500.00 for Pitts Road tile project.

The motion passed on a voice vote

TOWNSHIP HALL & PARK REPORT

Pretty quiet due to COVID-19

Tree by town hall pavilion needs trimmed or taken down.

#20-61 ADJOURNMENT

Motion was made by Forrest Mohrman and seconded by Mark McConnell to adjourn the meeting. The motion passed on a voice vote.

The next meeting will be held on May 18, 2020 at 6:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____