

# **Pittsfield Township Board of Trustees**

**March 21, 2016**

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor, and ten guests.

## **#16-57 APPROVAL OF MEETING MINUTES**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the minutes of the regular meeting held on March 7, 2016. The motion passed on a voice vote.

## **#16-58 APPROVAL OF FINANCIAL REPORTS**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the financial reports as presented. See reports attached.

Current fund balance           \$515,301.03

The motion passed on a voice vote.

## **#16-59 APPROVAL OF PAYMENT OF CURRENT BILLS**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following:

Vouchers #16-17-20-21-22-23

Checks #10481 through #10501

All totaling \$18,340.79

The motion passed on a voice vote.

## **MEETING REPORTS**

RLCWA – March 19 – Mark McConnell

CLCAD – March 10 – Mark McConnell

Storm Water – March 16 - Mark McConnell

LCTA – March 17 – Forrest Mohrman

## **#16-60 APPROVAL TO PURCHASE A \$25.00 GIFT CARD TO BE USED AS A DOOR PRIZE FOR THE LORAIN COUNTY TOWNSHIP ASSOCIATION SPRING BANQUET**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the purchase of a \$25.00 gift card to be used as a door prize for the Lorain County Township Association Spring Banquet to be held on April 21, 2016. The motion passed on a voice vote.

## **#16-61 APPROVAL TO PURCHASE AN ADVERTISEMENT FOR PITTSFIELD TOWNSHIP TO BE PLACED IN THE PUBLICATION OF THE LCTA DIRECTORY FOR 2016-2017 AT THE COST OF \$100.00**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to purchase an advertisement for Pittsfield Township to be placed in the publication of the LCTA Directory for 2016-2017 at the cost of \$100.00. The motion passed on a voice vote.

**NEW BUSINESS –**

**#16-62 APPROVAL TO PARTICIPATE IN PRIDE DAY ON MAY 21, 2016**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the participation by Pittsfield Township in the county-wide Pride Day on May 21, 2016. The motion passed on a voice vote. It was suggested that a total of four dumpsters be available for Pride Day, one dumpster to come from Republic and three dumpsters from Rumpke. It was suggested that a dumpster be available for metals that can be recycled. Reeds Salvage Corp. can handle the metals for recycling.

**#16-63 APPROVAL OF A PURCHASE ORDER FOR \$250.00 TO THE LORAIN COUNTY DAIRY 4-H CLUB FOR FLOWERS TO BE PLANTED IN THE TOWNSHIP PARK AS A PART OF PRIDE DAY EVENTS**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve a purchase order for \$250.00 to the Lorain County Dairy 4-H Club for flowers to be planted in the Township park as a part of Pride Day events. The motion passed on a voice vote.

**#16-64 APPROVAL TO HAVE BOY SCOUT TROOP #414 DO TRASH PICK-UP ALONG TOWNSHIP ROADSIDES FOR A DONATION OF \$500.00 FROM THE TOWNSHIP**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the project by Boy Scout Troop #414 to pick-up trash along Pittsfield Township roadsides and the Township would make a donation of \$500.00 to the Boy Scout Troop. The motion passed on a voice vote.

**ZONING BUSINESS –**

Dan Shinsky reported that there is a new house being constructed on Quarry Road. The owners would like to live in the old house while the new house is being built. Typically, the resident is allowed six months to live in the old house before they are required to move into the new house. They have requested to have eight months to build their new house.

**ROAD & MAINTENANCE REPORT –**

The chip and seal projects for 2016 were discussed. These projects will be submitted to the County Engineers' Office to be part of the County Bid Program

**#16-65 APPROVAL TO SUBMIT 4.5 MILES OF CHIP AND SEAL ROAD WORK TO THE LORAIN COUNTY ENGINEERS OFFICE AS PART OF THE COUNTY BID PROGRAM**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to submit 4.5 miles of chip and seal road work to the Lorain County Engineers Office as part of the County bid program. The motion passed on a voice vote. The roads to be submitted are as follows:

Pitts Road - township line to Whitney Road (1.71)

Pitts Road - Rt.303 to Hughes Road (1.00)

Kipton Nickle Plate Road – township line to Hallauer Rd. (1.84)

Dan Shinsky will notify the Engineers Office.

**#16-66 APPROVAL OF A PURCHASE ORDER TO SPENCER FEED AND SUPPLY FOR \$1,100.00 FOR PIPE REPLACEMENT FOR THE CULVERT ON HAWLEY ROAD SOUTH OF ROUTE 303 AND ANOTHER PURCHASE ORDER FOR STONE (VENDOR TO BE DETERMINED)**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve a purchase order to Spencer Feed and Supply for \$1,100.00 for pipe replacement for the culvert on Hawley Road south of Route 303 and another purchase order for stone (vendor to be determined). The motion passed on a voice vote.

A suggestion was made by a township resident to purchase welcome signs for roads upon entering the township lines. Possibly grant money could be used for this project.

**#16-67 ADJOURNMENT**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to adjourn the meeting at 8:20 p.m. The motion passed on a voice vote.

The next meeting will be held on April 4, 2016 at 7:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_

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