

Pittsfield Township Board of Trustees

March 19, 2018

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and eight guests.

#18-36 APPROVAL OF MEETING MINUTES

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the minutes of the regular meeting on March 5, 2018.

The motion passed on a voice vote.

#18-37 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance	\$351,102.62
Balance on 3/5/18	\$282,128.09

The motion passed on a voice vote.

#18-38 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following:

Voucher #32-2018, #33-2018, and #35-2018
Checks #11374 through #11396
All totaling \$24,270.99

The motion passed on a voice vote.

#18-39 APPROVAL OF BLANKET CERTIFICATES AND PURCHASE ORDERS

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the following blanket certificates and purchase orders:

Blanket Certificate #7-2018 \$8,000.00 – Furnishing new Maintenance Building
Blanket Certificate #8-2018 \$3,312.80 – General Fund Contribution LC Health District

PO# 32-2018	\$33.00	Huntington Monthly Bank Fees
PO# 33-2018	\$1,000.00	Daniel Frederick Arch. Professional Fee – Salt Bin
PO# 34-2018	\$7,500.00	Daniel Frederick Arch. Professional Fee – Comm. Hall
PO# 35-2018	\$500.00	Scout Troop #414 roadside trash pickup in Township
PO# 36-2018	\$1,600.00	Krystowski – Bucket for excavator
PO# 37-2018	\$200.00	Columbia Gas additional gas charges PO
PO# 38-2018	\$50.00	LMRE additional electric PO

The motion passed on a voice vote.

MEETING REPORTS

WFD – March 7 – Mark Diedrick reported discussing possibility of expanding the fire department “Design to Build” very early stages right now.

CLCAD – March 8 – Mark McConnell reported financial issue with hospital and ambulance district. Heart monitors delivered. New Ambulance scheduled to be at our Open House April 7, 2018.

RLCWA – March 14 – Mark McConnell reported Elyria connection moving forward. GM requested retirement be set for June 1, 2018.

Health District – March 15 – Forrest Mohrman reported with new merger in 2017 everyone is under one roof and it's extremely crowded. New building to be built in parking lot adjacent from current building, construction to begin in July.

LCTA – Forrest Mohrman reported Lindsey Kohn is the brief liason for the County Auditor. New LCTA booklets being worked on and all changes and ads need submitted by April 13 to Orin Leimbach.

Mark McConnell met with City of Oberlin Manager in regards to five year revenue sharing agreement briefly, will meet again on March 28, 2018.

OLD BUSINESS

We received our occupancy permit for the new maintenance garage.

NEW BUSINESS -

#18-40 APPROVAL OF PERMANENT APPROPRIATIONS FOR 2018

Following detailed review by the Fiscal Officer and Trustees, Mark McConnell moved to approve the following permanent appropriations:

General Fund	\$162,624.00
Motor Vehicle License Tax Fund	\$ 10,000.00
Gasoline Tax Fund	\$113,000.00
Road & Bridge Fund	\$156,825.00
Cemetery Fund	\$ 5,875.00
Road & Bridge Levy Fund	\$ 73,400.00
OPWC Project Fund	\$ 50,000.00
Total Appropriations	\$571,724.00

Mark Diedrick seconded the motion and it passed on a voice vote.

#18-41 APPROVAL TO CHANGE THE SCHEDULED REGULAR MEETINGS FROM MAY – OCTOBER TO ONE MEETING PER MONTH, AND IT WILL BE THE THIRD MONDAY OF THE MONTH.

Motion was made by Mark Diedrick and seconded by Mark McConnell to change the regular scheduled meetings from May – October to one meeting per month, and it will be the third Monday of the month.

The motion passed on a voice vote.

For the open house scheduled for April 7 from 10:00 a.m – 2:00 p.m we will supply sub sandwiches and cookies from Subway. Mark Diedrick will supply water and fruit punch, and will bring extra chairs and tables since the hall is rented that day.

Township to get five 40 yard dumpsters from Rumpke, one from Allied, and one from Reeds Salvage for Pride Day.

Mark McConnell applied for grant for PVC pipe and, it will be reviewed at Wednesday nights Storm Water meeting.

ZONING BUSINESS

One new house permit north of Route 20.

ROAD AND MAINTENANCE

#18-42 APPROVAL TO SUBMIT REVISED LIST OF ROADS TOTALING 3.25 MILES FOR 2018 CHIP AND SEAL ROAD WORK TO THE LORAIN COUNTY ENGINEERS OFFICE AS PART OF THE COUNTY BID PROGRAM

Motion was made by Mark McConnell and seconded by Mark Diedrick to submit revised list of roads totaling 3.25 miles for 2018 chip and seal road work to the Lorain County

Engineers Office as part of the County bid program. The motion passed on a voice vote.
The roads to be submitted are as follows:

Merriam Road – 58 to Quarry (2.27 miles)

Whitney Road – 58 to Pitts (0.98 miles)

TOWNSHIP HALL & PARK REPORT

Floors to be stripped and waxed on March 25, also clean and pressure wash Townhall
rugs.

John Ciarrone introduced himself and is running for Lorain County Commissioner.

Resident Joyce Snyder asked about Township maybe considering a Trust to help with new
Community Hall costs. Discussions still in early stages with many questions to still be
addressed.

#18-43 ADJOURNMENT

Motion was made by Mark McConnell and seconded by Mark Diedrick to adjourn the
meeting at 9:00 p.m. The motion passed on a voice vote.

The next meeting will be held on April 2, 2018 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
