

# Pittsfield Township Board of Trustees

March 18, 2019

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Mandy Cecil. Also present were fifteen guests and Dan Shinsky, Maintenance Supervisor was absent.

## **#19-25 APPROVAL OF MEETING MINUTES**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the minutes of the regular meeting on February 18, 2019.

The motion passed on a voice vote.

## **#19-26 APPROVAL OF FINANCIAL REPORTS**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the financial reports as presented. See reports attached.

Current fund balance	\$298,143.51
Balance on 2/18/19	\$224,688.67

The motion passed on a voice vote.

## **#19-27 APPROVAL OF PURCHASE ORDERS AND BLANKET CERTIFICATES**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following purchase orders and blanket certificates:

BC# 9-2019	\$3,347.66	- Lorain Cnty Health District Contribution
PO# 26-2019	\$1,500.00	- Jan/Feb/March Health Insur Reimbursement
PO# 27-2019	\$500.00	- Pier 58 Quarterly Web Service

The motion passed on a voice vote.

## **#19-28 APPROVAL OF CURRENT BILLS AND EXPENSES**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following:

Voucher #21-2019 - #27-2019
Checks #11788 through #11821
All totaling \$34,001.40

The motion passed on a voice vote.

### **MEETING REPORTS**

Chief Weatherbee gave annual report on the fire district. They had 566 runs last year and 52 of them were for Pittsfield. Hired seven new employees all have Firefighter I. Trained 4500 hours last year. Budgeted \$600,000 for the new addition which will have four additional bays and locker rooms with showering facilities. Goal is to have the structure up by winter.

LCTA – Forrest reported talks about increasing gas tax 18% to assist with cost of road repairs.

Trash Consortium – Forrest reported contract is done and we will enter into five year contract with Rumpke on April 1, 2019. Looking into purchasing Uline covers for residents to cover mattresses/couches etc and will discuss at next meeting.

Public Health – Forrest reported 3800 state inspections, discussed the importance of notifying public health if you suspect you got sick from a restaurant. New public health building to be available mid September.

StormWater – Mark and Forrest attended the annual meeting and the Quarry Road project we submitted, is approved to be funded. We also applied for mini grant for Merriam Road project for tile work and it was approved.

RLCWA – Nothing to report will meet March 27

CLCAD – Mark reported everything running well. Director wanted new equipment and purchased three new Glide Scopes.

Lauren Burgess from Office of Aging did presentation and requested some funding assistance again this year for Meals on Wheels program.

**#19-29 MOTION TO DO PO FOR ASSISTING SOUTHERN LORAIN COUNTY OFFICE OF AGING WITH MEALS ON WHEELS PROGRAM DONATING UP TO \$1,500.00 FOR 2019.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to do PO assisting Southern Lorain County Office of Aging with Meals on Wheels program donating up to \$1,500.00 for 2019.

The motion passed on a voice vote.

We have a new deputy for Pittsfield his name is Matt Lawson. He handles six Townships and last month we had 20 calls in Pittsfield Township.

**#19-30 APPOINTMENT OF FORREST MOHRMAN TO THE LORAIN COUNTY TRASH CONSORTIUM**

Motion was made by Mark McConnell and seconded by Mark Diedrick to appoint Forrest Mohrman to the Lorain County Trash Consortium. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

**#19-31 APPOINTMENT OF MARK MCCONNELL AS ALTERNATE TO THE LORAIN COUNTY TRASH CONSORTIUM.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to appoint Mark McConnell as the Alternate to the Lorain County Trash Consortium. Mark McConnell abstained from the vote. The motion passed on a roll call vote.

**OLD BUSINESS -**

We did not have a great turnout for dumpster day and apologize for the delay in the newsletter not getting to residents in time prior to the dumpster day, due to a delay at the printer. Next Dumpster Day is scheduled for Saturday May 18, 2019.

**NEW BUSINESS -**

**#19-32 APPROVAL TO DO BLANKET CERTIFICATE IN THE AMOUNT OF \$3,000.00 FOR INCREASING BASE OF MAINTENANCE GARAGE DRIVEWAY.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to do Blanket Certificate in the amount of \$3,000.00 to increase base of maintenance garage driveway. The motion passed on a voice vote.

**#19-33 APPROVAL OF PERMANENT APPROPRIATIONS FOR 2019**

Following detailed review by the Fiscal Officer and Trustees, Mark Diedrick moved to approve the following permanent appropriations:

General Fund	\$163,248.00
Motor Vehicle License Tax Fund	\$ 10,000.00
Gasoline Tax Fund	\$109,100.00
Road & Bridge Fund	\$160,306.00
Cemetery Fund	\$ 5,290.00
Road & Bridge Levy Fund	\$ 83,400.00
OPWC Project Fund	\$ 50,000.00

Total Appropriations

\$581,344.00

Forrest Mohrman seconded the motion and it passed on a voice vote.

**#19-34 APPROVAL TO APPOINT JANICE BRILL AS THE PITTSFIELD TOWNSHIP REPRESENTATIVE TO THE SOUTHERN OFFICE OF AGING.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the appointment of Janice Brill as the Pittsfield Township representative to the Southern Office of Aging. The motion passed on a roll call vote.

Gene has talked to some representatives about Cemetery Grants and getting approvals.

Historical society is wanting to paint the exterior of the school house but would like to know permanent placement of the school house, further discussions to be had.

**#19-35 APPROVAL TO HAVE BOY SCOUT TROOP #414 DO TRASH PICK-UP ALONG TOWNSHIP ROADSIDES FOR A DONATION OF \$500.00 FROM THE TOWNSHIP**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve Boy Scout Troop #414 to pick-up trash along Pittsfield Township roadsides and the Township would make a donation of \$500.00 to the Boy Scout Troop. The motion passed on a voice vote.

**#19-36 APPROVAL TO DO PO FOR \$100.00 TO THE LORAIN COUNTY DAIRY 4-H CLUB FOR FLOWERS TO BE PLANTED IN THE TOWNSHIP PARK AS A PART OF PRIDE DAY EVENTS.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve a purchase order for \$100.00 to the Lorain County Dairy 4-H Club for flowers to be planted in the Township park, as part of Pride Day events.

The motion passed on a voice vote.

**#19-37 APPROVAL OF A CONTRACT WITH SANDY DIEDRICK FOR THE DATA ENTRY OF TOWNSHIP CEMETERY RECORDS DURING 2019 FOR THE ANNUAL AMOUNT OF \$300.00.**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve a contract with Sandy Diedrick for the data entry of Township cemetery records in 2019 for the annual amount of \$300.00. Mark Diedrick abstained from the vote.

The motion passed on a voice vote.

**#19-38 APPROVAL OF A CONTRACT WITH CONNIE BRADLEY TO BE PITTSFIELD TOWNSHIP NEWSLETTER EDITOR IN 2019 FOR \$100 PER NEWSLETTER.**

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve a contract with Connie Bradley to be Pittsfield Township Newsletter Editor in 2019 for \$100 per newsletter. Forrest Mohrman abstained from the vote.

The motion passed on a voice vote.

**ZONING BUSINESS**

Nothing to report.

**ROAD AND MAINTENANCE**

Possibly looking into alternative to chip and seal this year instead of going with county.

**TOWNSHIP HALL & PARK REPORT**

**#19-39 APPROVAL TO DO BLANKET CERTIFICATE IN THE AMOUNT OF \$2,000.00 FOR TOWNHALL BATHROOMS AND HALLWAY CEILINGS TO BE UPDATED.**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to do Blanket Certificate in the amount of \$2,000.00 for Townhall bathrooms and hallway ceilings to be updated. The motion passed on a voice vote.

Elizabeth looking into flooring options for Townhall.

Five residents living on North side of Route 20 are going to request with Oberlin Postmaster their mailboxes be moved from the South side to the North side due to safety concerns and the increasing volume of traffic on Route 20.

**#19-40 ADJOURNMENT**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to adjourn the meeting at 9:10 p.m. The motion passed on a voice vote.

The next meeting will be held on April 15, 2019 at 7:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_