

Pittsfield Township Board of Trustees

March 16, 2015

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Forrest Mohrman at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Mark Diedrick were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor, and eleven guests.

#15-51 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the minutes of the Regular Meeting of March 2, 2015. The motion passed on a voice vote.

#15-52 APPROVAL OF FINANCIAL REPORTS

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance \$246,598.48

The motion passed on a voice vote.

#15-53 APPROVAL OF PURCHASE ORDER

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the following purchase order:

PO#44-2015 \$ 5,000.00 L.C.Metroparks - Splash Zone contribution

The motion passed on a voice vote.

#15-54 APPROVAL OF PAYMENT OF CURRENT BILLS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following:

Vouchers# 18-19-20-21-22-24

Checks #10038-10063

All totaling \$17,305.34

Mark McConnell abstained from the vote. The motion passed on a voice vote.

MEETING REPORTS

WFD – March 4 – Mark Diedrick

RLCWA – March 11 – Mark McConnell

CLCAD – March 12 - Mark McConnell

OLD BUSINESS –

The Building Project was discussed briefly. It was suggested that the Trustees view the maintenance building in Columbia Station for construction ideas.

Pittsfield Township will host the next LCTA Meeting on March 19th. A meal of pulled pork sandwiches, snacks and cookies will be served. All are invited to the meeting.

#15-55 APPROVAL TO MOUNT THE TORNADO MEMORIAL PLAQUE ON THE BRICK FACE OF THE TOWNHALL ENTRANCE

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the mounting of the Tornado Memorial Plaque on the brick face of the Townhall entrance. The motion passed on a voice vote.

NEW BUSINESS –

#15-56 APPROVAL OF AN INDEPENDENT CONTRACT WITH SANDY DIEDRICK FOR DATA ENTRY OF THE CEMETERY RECORDS FOR 2015 FOR THE ANNUAL AMOUNT OF \$300.00

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve an independent contract with Sandy Diedrick for data entry services of the cemetery records for 2015 for the annual amount of \$300.00. Mark Diedrick abstained from the vote. The motion passed on a voice vote.

Mark McConnell explained that RLCWA is installing an extension of the pumping station from Kipton to Route 20. They will be putting in a water line on the south side of Route 20. Pittsfield Township would have the opportunity to install new fire hydrants along this line. There was a brief discussion of this option.

#15-57 APPROVAL TO ALLOCATE APPROXIMATELY \$4,000.00 IN FUNDS FOR THE PLACEMENT OF ONE NEW FIRE HYDRANT AT THE LOCATION OF CHOICE ON THE SOUTH SIDE OF ROUTE 20

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the allocation of approximately \$4,000.00 in funds for the placement of one new fire hydrant at the location of choice on the south side of Route 20. The motion passed on a voice vote.

The annexation of the Lorain County Joint Vocational School into the City of Oberlin was discussed. This topic of debate has been discussed for many years by the City of Oberlin. There is a special meeting scheduled for next week with the LCJVS, a representative of Oberlin City, a representative of Pittsfield Township, and Prosecuting Attorney Gerald Innes. Forrest Mohrman will attend this meeting as Pittsfield's representative.

#15-58 APPROVAL TO PARTICIPATE IN PRIDE DAY ON MAY 16, 2015

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the participation by Pittsfield Township in the county-wide Pride Day on May 16, 2015. The motion passed on a voice vote.

#15-59 APPROVAL TO HAVE BOY SCOUT TROUP #414 DO TRASH PICK-UP ALONG TOWNSHIP ROADSIDES FOR A DONATION OF \$500.00 FROM THE TOWNSHIP

Motion was made by Mark McConnell and seconded by Mark Diedrick to approve the project by Boy Scout Troup #414 to pick-up trash along Pittsfield Township roadsides and the Township would make a donation of \$500.00 to the Boy Scout Troup. The motion passed on a voice vote.

ROAD & MAINTENANCE REPORT –

Dan Shinsky reported that he has been doing minor maintenance work on Township equipment. The "Road Closed" signs are ready in the event of township flooding.

#15-60 APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$445.50 TO MTC HORTICULTURAL SERVICES FOR DRIVEWAY STONE

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve a purchase order in the amount of \$445.50 to MTC Horticultural Services for driveway stone. The motion passed on a voice vote.

Joyce Snyder gave a report on the Southern Lorain County Office on Aging.

Steve Magyar gave a suggestion that the Township officials use the township email accounts for official township business. He will research retention services for the storing of township emails.

#15-61 ADJOURNMENT

Motion was made by Mark McConnell and seconded by Mark Diedrick to adjourn the meeting at 8:19 p.m. The motion passed on a voice vote.

The next meeting will be held on April 6, 2015 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____