

Pittsfield Township Board of Trustees

March 7, 2016

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor, and twenty guests.

#16-46 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the minutes of the regular meeting held on February 15, 2016. Forrest Mohrman abstained from the vote. The motion passed on a roll call vote.

#16-47 APPROVAL OF FINANCIAL REPORTS

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance \$442,914.34

The motion passed on a voice vote.

#16-48 APPROVAL OF PURCHASE ORDERS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following purchase orders:

PO#32-2016 \$350.00 Cintas Fire Protection-inspection of fire extinguishers
PO#33-2016 \$1,160.50 Bureau of Workers Comp – premium for 2015

The motion passed on a voice vote.

#16-49 APPROVAL OF PAYMENT OF CURRENT BILLS

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following:

Checks #10468 through #10480

All totaling \$3,913.10

The motion passed on a voice vote.

MEETING REPORTS

LCTA – Feb. 18 – Forrest Mohrman

Storm Water – Feb. 16 – Mark McConnell

WFD – March 2 –Mark Diedrick

#16-50 APPROVAL TO ACCEPT THE LORAIN COUNTY STORM WATER GRANT IN THE AMOUNT OF \$47,000.00 FOR THE PURPOSE OF REPAIRS TO THE GUTHRIE DITCH PHASE 2 PROJECT

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to accept the Lorain County Storm Water Grant in the amount of \$47,000.00 for the purpose of repairs to the Guthrie Ditch Phase 2 Project. The motion passed on a voice vote.

OLD BUSINESS –

Dan Shinsky reported on the progress of the Building Project. The architectural plans are 90% complete and will be sent on to the State for approval in the very near future.

#16-51 APPROVAL OF PERMANENT APPROPRIATIONS FOR 2016

Following detailed review by the Fiscal Officer and Trustees, Mark Diedrick moved to approve the following permanent appropriations:

General Fund	\$248,370.00
Motor Vehicle License Tax Fund	\$ 8,000.00
Gasoline Tax Fund	\$125,625.00
Road & Bridge Fund	\$128,100.00
Cemetery Fund	\$ 6,105.00
Road & Bridge Levy Fund	\$ 84,200.00
OPWC Project Fund	\$100,000.00
Total Appropriations	\$700,400.00

Forrest Mohrman seconded the motion and it passed on a voice vote.

NEW BUSINESS –

#16-52 APPROVAL TO PARTICIPATE IN THE LORAIN COUNTY ENGINEER’S BID PROGRAM FOR CHIP AND SEAL PROJECTS FOR 2016

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the participation of Pittsfield Township in the Lorain County Engineer’s bid program for chip and seal projects for 2016. The motion passed on a voice vote. The list of roads to be repaired in 2016 will be discussed at the next meeting and must be submitted to the Engineer’s office by April 1, 2016.

The issue of a noise resolution for the Township was discussed. Forrest Mohrman stated that he had spoken with Prosecuting Attorney Gerald Innes about such resolutions and the adversity involved. He also had gathered opinions from residents concerning noise resolutions. He stated that in order to represent the opinions of these residents, he would vote against adding noise resolutions to the Township policies. Mark Diedrick and Mark McConnell also stated that they had researched the issue and talked to several Township residents. They were also against adding noise resolutions. Discussion followed among the residents in attendance and the Trustees. Mark McConnell suggested that a meeting of the involved individuals be held in order to find resolution to the problem.

#16-53 APPROVAL OF A PURCHASE ORDER TO METROPARKS SPLASH ZONE FOR \$5,000.00 FOR RESIDENTS TO RECEIVE A DISCOUNT ON MEMBERSHIP COSTS

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve a purchase order to Lorain County MetroParks Splash Zone for \$5,000.00 for Pittsfield Township residents to receive a discount on membership costs. The motion passed on a voice vote.

#16-54 APPROVAL TO ESTABLISH A WORK SESSION WITH MEMBERS OF THE OBERLIN CITY COUNCIL TO REVIEW THE CURRENT REVENUE SHARING AGREEMENT WITH PITTSFIELD TOWNSHIP

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to establish a work session with members of the Oberlin City Council to review the current Revenue Sharing Agreement that Pittsfield Township has with the City of Oberlin on a date to be determined. The motion passed on a voice vote.

Mark McConnell reported that a Pittsfield Township resident has offered to contribute money to the cost of developing Township land at the East Cemetery. There will be a meeting of the involved parties to develop a plan for the project.

ZONING BUSINESS –

Prosecuting Attorney Gerald Innes has scheduled a meeting on May 24, 2016 for all Trustees, Zoning Board members and Zoning Board of Appeals members in Lorain County.

ROAD & MAINTENANCE REPORT –

Dan Shinsky reported that the new road signs are ready for the flood season. He announced that Hughes Road will be closed for a period of approximately six months for bridge repairs. Dan also suggested that the bid process should be started for the 2016 OPWC project.

#16-55 APPROVAL TO BEGIN THE BID PROCESS FOR THE 2016 OPWC PROJECT OF REPAIRS TO THE PITTS ROAD CULVERT BY SUBMITTING LEGAL NOTICE TO THE LOCAL NEWSPAPERS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve beginning the bid process for the 2016 OPWC project of repairs to the Pitts Road culvert by submitting legal notice to the local newspapers. The notices should state that the bid opening will be at the April 4th meeting of the Board. The motion passed on a voice vote.

Mark McConnell reviewed the issue concerning the “spur” road off of State Rt. 58 near the Black River curve. He again stated that ODOT will not maintain this spur road and the State would like the Township to service the road. Discussion followed. It was agreed that residents of the Township need to be serviced, but the question was raised as to whether the road would generate any tax dollars by adding miles to the Township. The Township would be responsible for repairs and snow-plowing of the road. It was decided to table the issue until the next meeting.

Joyce Snyder reported that there has been some activity on the Ortner property near her home. The drain project was discussed briefly.

Dan Shinsky addressed the drain issue on Quarry Road. A resident stated his concern about water on Quarry Road draining into his property. Dan stated that the problem is the responsibility of the County. He will initiate a meeting with the resident, himself, and a representative from the County Engineer’s office.

#16-56 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to adjourn the meeting at 8:45 p.m. The motion passed on a voice vote.

The next meeting will be held on March 21, 2016 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____