

Pittsfield Township Board of Trustees

February 06, 2017

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark Diedrick at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark McConnell and Trustee Forrest Mohrman were present as well as Fiscal Officer Mandy Cecil. Also present were Dan Shinsky, Maintenance Supervisor and twelve guests.

#17-28 APPROVAL OF MEETING MINUTES

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the minutes of the regular meeting on January 16, 2017.
The motion passed on a voice vote.

#17-29 APPROVAL OF FINANCIAL REPORTS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the financial reports as presented. See reports attached.

Current fund balance	\$324,349.98
Balance on 1/16/17	\$341,357.99

The motion passed on a voice vote.

#17-30 APPROVAL OF PURCHASE ORDERS

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve the following purchase orders:

PO# 28-2017	\$6,100.00	Steel for ceiling in the new building
PO# 29-2017	\$1,972.32	BWC Installments for 2017 (\$164.36 per month)
PO# 30-2017	\$1,604.80	1 st Half Real Estate Taxes
PO# 31-2017	\$10,000.00	Levi finishing inside of new building

The motion passed on a voice vote.

#17-31 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the following with the exception of check #10909 to the Lorain County Treasurer for 1st half Real Estate Taxes, Fiscal Officer to call and check into the status of an exception for the new building parcel since we are a township.

Checks #10904 through #10922
All totaling \$24,227.51

The motion passed on a voice vote.

MEETING REPORTS

Storm Water – Jan 19- Mark McConnell reported that one of the submitted projects from Pittsfield was approved to be funded – Lutheran Lateral.

LCTA – Jan. 19 – Forrest Mohrman

OTA Convention – Jan. 25-27 – Mark McConnell, Forrest Mohrman, and Mandy Cecil
All attendees had good feedback from the conference, and were able to learn a few new things.

WFD – Feb 1 – Mark Diedrick reported that fire chief will be at our next meeting. Also checked into Nexus funding, funding will begin 1 year after completion and will go to Lorain County Auditor and then will be distributed to the Townships.

OLD BUSINESS –

Steel for the new building was delivered for the inside ceiling and it should be installed by end of this week. Also Dan met with 3rd electrical contractor for a bid and is waiting for that to come back.

#17-32 APPROVAL OF WESEMAYER PLUMBING PROPOSAL AND TO APPROVE A PURCHASE ORDER IN THE AMOUNT OF \$11,400.00.

Motion was made by Mark McConnell and seconded by Forrest Mohrman to approve the plumbing proposal from Wesemeyer Plumbing and to approve a purchase order in the amount of \$11,400.00. The motion passed on a voice vote.

NEW BUSINESS –

#17-33 APPROVAL OF A CONTRACT WITH SANDY DIEDRICK FOR THE DATA ENTRY OF TOWNSHIP CEMETERY RECORDS DURING 2017

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve a contract with Sandy Diedrick for the data entry of Township cemetery records in 2017 for the annual amount of \$300.00. Mark Diedrick abstained from the vote. The motion passed on a voice vote.

Had a discussion of needing a new Newsletter Editor, and if anyone had any interest to please contact one of the trustees.

Mark McConnell notified Dan about fire hydrant that needs repaired and it was decided we cannot handle the repair. The hydrant assembly is leaking and we will need to contact R.L.W.C.A

#17-34 APPROVAL TO CONTACT R.L.C.W.A TO HAVE THEM REPAIR FIRE HYDRANT.

Motion was made by Mark McConnell and seconded by Forrest Mohrman to contact R.L.C.W.A to have them repair the fire hydrant. The motion passed on a voice vote.

#17-35 APPOINT JIM MCCONNELL AS LORCO REPRESENTATIVE

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to appoint Jim McConnell as the LORCO representative for a three year term. A roll call vote was taken. Mark McConnell abstained. The motion passed on a voice vote.

Resident Joyce Snyder submitted a Public Records request, requesting the written complaint documents concerning Trustee Mark McConnell and his written response, and also the complaint letter and how it was handled for employee Dan Shinsky. There were no formal written complaints filed regarding this issue. The accusations and complaints have been only verbal to date, therefore we have nothing we can provide at this time.

#17-36 MOVE TO EXECUTIVE SESSION

Motion was made by Mark McConnell and seconded by Forrest Mohrman to move to Executive Session to discuss personnel compensation. The motion passed on a voice vote.

#17-37 RETURN TO REGULAR SESSION

Motion was made by Mark McConnell and seconded by Forrest Mohrman no action at this time and to return to the Regular Session. The motion passed on a voice vote.

#17-38 ADJOURNMENT

Motion was made by Forrest Mohrman and seconded by Mark McConnell to adjourn the meeting at 8:35 p.m. The motion passed on a voice vote.

The next meeting will be held on February 20, 2017 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
