

# Pittsfield Township Board of Trustees

February 1, 2016

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor, and twelve guests.

## **#16-29 APPROVAL OF MEETING MINUTES FOR PUBLIC HEARING**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the minutes of the Public Hearing Meeting held on January 18, 2016. The motion passed on a voice vote.

## **#16-30 APPROVAL OF REGULAR MEETING MINUTES**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the minutes of the Regular Meeting held on January 18, 2016. The motion passed on a voice vote.

## **#16-31 APPROVAL OF FINANCIAL REPORTS**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the financial reports as presented. See reports attached.

Current fund balance           \$442,292.91

The motion passed on a voice vote.

## **#16-32 APPROVAL OF PURCHASE ORDERS**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the following purchase orders:

PO#25-2016	\$ 250.00	Mariotti Printing – printing of newsletter
PO#28-2016	\$1,601.33	Daniel J. Talarek, LC Treasurer-real estate taxes

The motion passed on a voice vote.

## **#16-33 APPROVAL OF PAYMENT OF CURRENT BILLS**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following:

Voucher #6-7-8-9  
Checks #10435 through #10444  
All totaling \$7,919.55

The motion passed on a voice vote.

A deputy from the Lorain County Sheriff Department reported on behalf of Deputy Vansant. He reported that there was a neighbor situation in Pittsfield Township involving barking dogs and the noise nuisance problem. He stated that there needs to be a provision in the zoning policy of the Township about noise resolution. Discussion followed. It was discussed that it is difficult for the Sheriff's Dept. to enforce noise nuisance provisions as many times it is not specific in the zoning rules. It was suggested that the Trustees review the noise resolutions in the policies of other area townships. They will also speak with Prosecuting Attorney Gerald Innes on the subject of the noise nuisance issue. The Deputy also reported that there were 30 calls made to Pittsfield Township in the month of January for various reasons.

## **MEETING REPORTS**

LCTA – Jan. 21 – Forrest Mohrman

OTA Convention – Jan. 27-29 – Mark McConnell and Forrest Mohrman

Forrest Mohrman reported that there are 132 residents of Pittsfield Township participating in the Metroparks Splash Zone in Oberlin as of January 2016.

## **OLD BUSINESS –**

Mark McConnell reported that, at the Ohio Township Association Convention, he was in a meeting with various governmental representatives to the State. He was told that there was a grant available from a Capital Improvement Fund at the State level that might be helpful in the Township building project. Application for the grant would need to be completed by mid-February.

### **#16-34 APPROVAL TO MAKE APPLICATION FOR STATE CAPITAL IMPROVEMENT FUNDS TO BE USED TO COMPLETE THE INSIDE OF THE TOWNSHIP MAINTENANCE BUILDING PROJECT**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the submitting of an application for state capital improvement funds to be used to complete the inside of the Township maintenance building project. The motion passed on a voice vote.

Dan Shinsky gave a report on the progress of the building project. He stated that he called the EPA concerning the installation of a new septic system for the new building. He was told that he could contact the Health Dept. and that the Township could upgrade the septic system for the existing house and save money. Dan will gather quotes for an upgrade of the existing septic system.

### **#16-35 APPROVAL TO CONTRACT ARCHITECTURAL SERVICES WITH INTEGRATED CONSTRUCTION CONSULTANTS LLC AND TO APPROVE A PURCHASE ORDER IN THE AMOUNT OF \$2,500.00 TO THE FIRM**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve Integrated Construction Consultants LLC for architectural services and to approve a purchase order in the amount of \$2,500.00 to the firm. The motion passed on a voice vote.

## **NEW BUSINESS -**

### **#16-36 APPROVAL OF A CONTRACT WITH SANDY DIEDRICK FOR THE DATA ENTRY OF TOWNSHIP CEMETERY RECORDS DURING 2016**

Motion was made by Forrest Mohrman and seconded by Mark McConnell to approve a contract with Sandy Diedrick for the data entry of Township cemetery records in 2016 for the annual amount of \$300.00. Mark Diedrick abstained from the vote. The motion passed on a voice vote.

## **ROAD & MAINTENANCE REPORT –**

Dan Shinsky reported that the bridge on Hughes Road and Hawley Road will be under construction in mid-March. This is a County project. It will take out the dangerous turn in the road that relates to the bridge.

**#16-37 APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$1,130.00 FOR MARK'S CLEANING SERVICE FOR THE WAXING OF THE FLOORS IN THE TOWNSHIP HALL**

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve a purchase order in the amount of \$1,130.00 for Mark's Cleaning Service for the waxing of the floors in the Township hall. The motion passed on a voice vote.

**#16-38 ADJOURNMENT**

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to adjourn the meeting at 8:35 p.m. The motion passed on a voice vote.

The next meeting will be held on February 15, 2016 at 7:30 p.m.

**THE PITTSFIELD TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_

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