

Pittsfield Township Board of Trustees

January 7, 2013

Organizational Meeting

The organizational meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Steve Magyar were present as well as Fiscal Officer Tari Diedrick. Also present were Maintenance Supervisor Dan Shinsky and nearly 30 guests.

#13-01 APPROVAL OF MEETING MINUTES

Motion was made by Steve Magyar and seconded by Mark Diedrick to approve the minutes of the meetings of December 17th and December 27, 2012. The motion passed on a roll call vote.

HEARING OF THE PUBLIC

Bud Mohrman, as a representative of the Pittsfield residents, presented some questions to the Trustees concerning the status of the storage pond on Quarry Road. Dan Shinsky stated that a violation letter has been sent to the Quasar Company. Mr. Mohrman stated the concern of the residents over the EPA permit. Many feel that the EPA permit should be appealed by the Trustees on grounds of falsification, hardship to the area, and the violation of zoning laws in the township. Steve Magyar stated that the zoning regulations do not allow this type of industry in any area of the township. After much discussion concerning the EPA permit, the Trustees made a motion to act upon the issue.

#13-02 APPROVAL TO PURSUE THE REPEALING OF THE PERMIT GIVEN TO QUASAR ENERGY GROUP BY THE EPA

Motion was made by Mark Diedrick and seconded by Steve Magyar to pursue the repealing of the permit issued by the EPA to the Quasar Energy Group for the operation of the storage lagoon on Quarry Road. Discussion followed. The motion passed on a roll call vote.

Residents stated other concerns about land moving in the township. Other cites were reported where ponds have been constructed, drainage ditches and land have been moved. The zoning inspector will examine these areas to be sure they are within the zoning regulations of the township.

Discussion was held concerning the need for a moratorium vote by the Trustees. A motion was made by Steve Magyar to accept a moratorium resolution to address zoning regulations in the township, subject to approval by Attorney Gerald Innes, for a period of three months with an allowable three month extention. Mark Diedrick seconded the motion. Discussion followed. After a roll call vote, the motion failed.

#13-03 APPROVAL OF A MORATORIUM RESOLUTION

Motion was made by Mark Diedrick and seconded by Mark McConnell to accept a moratorium resolution to address zoning regulations in the township, subject to approval by Attorney Gerald Innes, for a period of six months with an allowable three month extention. The motion passed on a roll call vote.

#13-04 APPROVAL OF RESOLUTION TO SET THE OPEN MEETING POLICY

Motion was made by Steve Magyar and seconded by Mark Diedrick to approve the following resolution:

OPEN MEETING RESOLUTION

The Board of Trustees of Pittsfield Township, Lorain County, Ohio, in compliance with RC 121.22(F), hereby establishes the method whereby any person may determine the date, time and place of regular meetings and the date, time, place and purposes of special meetings of the Board, and whereby the news media may be notified of the date, time, place and purposes of special and emergency meetings of the Board.

1. Regular meetings

Regular meetings of the Board will be held the first and third Monday of each month, at 7:30pm. Unless otherwise provided, all meetings will be held at Pittsfield Township Hall, located at 16940 St. Rt. 58.

The Fiscal Officer shall give notice of regular meetings by posting the meeting date on the public sign board in the township park as well as insuring the dates are available on the township website. If the date, time or location of a regular meeting is changed, notice of the change shall be posted as provided in this section at least 5 days prior to the meeting.

2. Special and emergency meetings

Special meetings of the Board will be held at the call of any two members of the Board of Trustees. The call for a special meeting shall specify the date, time, location and purposes of the meeting. Unless otherwise provided, special meetings will be held at the same location as regular meetings.

The Fiscal Officer shall give notice of the date, time, location and purposes of a special meeting other than an emergency meeting by posting in the same location(s) as provided for posting notice of regular meetings as well as attempt to place the information in at least one local newspaper if time allows. Notice shall be posted as far in advance of the meeting as practicable, but not less than twenty-four hours prior to the meeting.

If there is sufficient time to provide twenty-four hours' notice, the Fiscal Officer shall give notice of an emergency meeting in the same manner as notice of a non-emergency special meeting. Otherwise, notice of an emergency meeting is not required, except as provided in section 3 {or section 4}.

3. Notice to news media of special and emergency meetings

News media who have requested notice of special meetings shall be individually notified by the Fiscal Officer of the date, time, location and purposes of any such meeting at least twenty-four hours in advance of the meeting. If the meeting is an emergency meeting, the member or members calling it shall immediately notify the media who have requested notification of the date, time, location and purposes of the meeting.

4. Notice of meetings to discuss particular business

The Fiscal Officer shall give reasonable advance notice of all regular or special meetings at which a particular type of public business is to be discussed, to any person who has requested such notice. If time permits, such notice shall be by mail and may include a copy of the meeting agenda. Otherwise, telephone notice shall be given. A request for notice shall be in writing, shall state the requester's name, address, telephone number, and the nature of the public business in which the requestor has a particular interest and desires notice, and shall be accompanied by payment of a fee of \$10.00. Any such request shall remain in force for 12 months.

5. Special notice required by law

When a particular form or method of notice is required by statute for a public hearing or meeting of the Board, notice of the hearing or meeting shall be given in the form and manner prescribed by statute, in addition to notice otherwise required under this resolution.

The motion passed on a roll call vote.

#13-05 APPROVAL OF THE PUBLIC RECORDS POLICY FOR THE TOWNSHIP

Motion was made by Mark Diedrick and seconded by Steve Magyar to approve the attached Public Records Policy for Pittsfield Township. The motion passed on a roll call vote.

Financial information was presented and reviewed. The current bank reconciliation was presented. It was reported that the State Auditors have scheduled a Post-Audit meeting on January 17, 2013 at 10:00 a.m.

#13-06 APPROVAL OF PURCHASE ORDERS AND BLANKET CERTIFICATES

Motion was made by Mark Diedrick and seconded by Steve Magyar to approve the attached list of purchase orders (#1-2013 through #15-2013) and blanket certificates (#1-2013 through #5-2013). The motion passed on a roll call vote.

#13-07 APPROVAL OF CURRENT BILLS AND EXPENSES

Motion was made by Mark Diedrick and seconded by Steve Magyar to approve the following bills and expenses:

Warrants 9023 through 9030 totaling \$3,193.79

Motion passed on a roll call vote.

MEETING REPORTS – None

OLD BUSINESS –

Dumpster Day is scheduled for January 12, 2013. Postcards have been mailed to residents to remind them that the dumpsters are available that day.

NEW BUSINESS –

#13-08 APPROVAL OF THREE-YEAR TRACTOR AGREEMENT WITH WELLINGTON IMPLEMENT

Motion was made by Mark Diedrick and seconded by Steve Magyar to approve a three year tractor agreement with Wellington Implement. The motion passed on a roll call vote.

ZONING BUSINESS – Previously discussed.

ROAD & MAINTENANCE REPORT – None

TOWNSHIP HALL & PARK REPORT –

The sink in the township hall is in need of repairs. The waxing of the floors has not been scheduled yet.

#13-09 MOVE TO EXECUTIVE SESSION

Motion was made by Mark Diedrick and seconded by Steve Magyar to move to Executive Session to discuss compensation for a public employee. The motion passed on a roll call vote.

After returning to the Regular Session the following motion was made.

#13-10 APPROVAL TO PROVIDE A HEALTH INSURANCE PREMIUM REIMBURSEMENT TO FULL TIME EMPLOYEES IN THE AMOUNT OF \$300.00 PER MONTH UPON THE RECEIPT OF PROOF OF INSURANCE

Motion was made by Mark Diedrick and seconded by Steve Magyar to approve providing a health insurance premium reimbursement to full time employees in the amount of \$300.00 per month upon the receipt of proof of insurance. The motion passed on a roll call vote.

#13-11 ADJOURNMENT

Motion was made by Steve Magyar and seconded by Mark Diedrick to adjourn the meeting at 9:40 p.m. The motion passed on a voice vote.

The next meeting will be held on January 21, 2013 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
