

Pittsfield Township Board of Trustees

September 19, 2016

The regular meeting of the Pittsfield Township Board of Trustees was called to order by Chairman Mark McConnell at 7:30 p.m. in the Pittsfield Township Hall. Trustee Mark Diedrick and Trustee Forrest Mohrman were present as well as Fiscal Officer Tari Diedrick. Also present were Dan Shinsky, Maintenance Supervisor and thirteen guests.

#16-148 APPROVAL OF MEETING MINUTES

Motion was made by Mark Diedrick and seconded by Mark McConnell to approve the minutes of the regular meeting held on September 5, 2016. Forrest Mohrman abstained from the vote. The motion passed on a voice vote.

#16-149 MOVE TO EXECUTIVE SESSION

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to move to Executive Session to discuss personnel issues. The motion passed on a roll call vote.

#16-150 RETURN TO REGULAR SESSION

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to return to the Regular Session at 7:45 p.m. The motion passed on a roll call vote.

#16-151 APPROVAL OF FINANCIAL REPORTS

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the financial reports as presented. See reports attached.

Current fund balance \$411,469.08

The motion passed on a voice vote.

#16-152 APPROVAL OF PURCHASE ORDERS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following purchase orders:

PO#93-2016 \$4,200.00 Wesemeyer Construction-excavating cemetery
PO#96-2016 \$8,285.00 OTARMA –property/liability insurance

The motion passed on a voice vote.

#16-153 APPROVAL OF PAYMENT OF CURRENT BILLS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve the following:

Vouchers #76-78-79-80-81
Checks #10704 through #10737
All totaling \$82,138.00

The motion passed on a voice vote.

MEETING REPORTS

WFD – Sept.7 – Mark Diedrick
RLCWA – Sept.8 – Mark McConnell
CLCAD – Sept.15 – Mark McConnell
LCTA –Sept.15 – Mark McConnell

Deputy Vansant gave a report on sheriff activities in Pittsfield Township. He explained about a new program used for autistic or dementia patients in order to search for the individuals when lost.

OLD BUSINESS –

Dan Shinsky gave an update on the building project.

Tari Diedrick presented a proof or drawing of the sign intended for the new maintenance facility. EnviroSign will build the sign in time to be compliant with the deadline of the Lorain County Solid Waste Grant.

The Trustees gave a report on the Dumpster Day usage which was held on September 10.

#16-154 APPROVAL TO HOLD THE CURRENT SALARIES FOR 2016 FOR THE TRUSTEES AND FISCAL OFFICER REGARDLESS OF THE RECOMMENDATION BY THE STATE AUDITOR THAT THE SALARIES COULD BE INCREASED ACCORDING TO THE BUDGET BASED SALARY SCALE AS DETERMINED BY THE STATE

Motion was made by Forrest Mohrman and seconded by Mark Diedrick to approve the holding of the current salaries for 2016 for the Trustees and Fiscal Officer regardless of the recommendation by the State Auditor that the salaries could be increased according to the budget based salary scale as determined by the State. The motion passed on a roll call vote.

NEW BUSINESS –

Forrest Mohrman announced that the Guthrie Ditch project is almost done. Mark McConnell lead a lengthy discussion of how the ditch projects are financed. Several residents had questions and concerns.

#16-155 APPROVAL TO ACCEPT THE PRICELOCK-3 PROGRAM OFFERED BY THE WELLINGTON IMPLEMENT FOR THE UPGRADING OF THE CASE IH TRACTOR ANNUALLY FOR THE PRICE OF \$1,000.00 PER YEAR

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to accept the PriceLock-3 program as offered by the Wellington Implement for the upgrading of the Case IH tractor annually for the price of \$1,000.00 per year. This is a three-year price lock program. The motion passed on a voice vote.

Mark McConnell read a resignation letter from current Fiscal Officer, Tari Diedrick. She will be moving out of Pittsfield Township and will no longer be eligible to hold the position. Anyone interested in the position should contact one of the Trustees. The Trustees will begin interviewing to find a replacement. A new Fiscal Officer will be appointed to complete the term which will end in March of 2020.

ZONING REPORT –

Dan Shinsky reported that he issued a garage permit on Route 303. There is a house on Route 303 which is scheduled for demolition. He reported that a resident on Merriam Road would like to manufacture guns. The residents request will require some research including a call to the Prosecutor's Office.

Bert Latran reported that the Pittsfield Historical Society event went very well.

ROAD AND MAINTENANCE REPORT –

Dan Shinsky reported that the chip and seal projects for the Township have been completed.

#16-156 APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$1,800.00 TO CARTY'S TREE SERVICE FOR THE REMOVAL OF DEAD TREES ALONG TOWNSHIP ROADS

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to approve a purchase order in the amount of \$1,800.00 to Carty's Tree Service for the removal of dead trees along the township roads. The motion passed by a voice vote.

#16-157 ADJOURNMENT

Motion was made by Mark Diedrick and seconded by Forrest Mohrman to adjourn the meeting at 9:00 p.m. The motion passed on a voice vote.

The next meeting will be held on October 3, 2016 at 7:30 p.m.

THE PITTSFIELD TOWNSHIP TRUSTEES

Attest: _____
